

## **Minutes of the SSSP Board of Directors Meeting**

**July 30, 2008, Boston, Massachusetts**

The meeting was called to order by President Nancy Naples.

Those present introduced themselves: Nancy Naples, President; Steve Barkan, President Elect; Cary Yang Costello, Vice President; Cheryl Boudreaux, Vice President Elect; Keith Kilty, Past Vice President; David Rudy, Treasurer; JoAnn Miller, Secretary; Gray Cavender, Budget, Finance, and Audit Committee Chair; Wendy Simonds and Hector Delgado, Program Committee Co Chairs, Luis Fernandez, Tracy Dietz, Alison Griffith, Michelle Janning, and Carolyn Perrucci, Board Members; Antwan Jones, Student Representative to the Board; Nancy Mezey, Chair of Chairs; Amy Wharton, Outgoing Editor of *Social Problems*; Ted Chiricos, Incoming Editor of *Social Problems*; Ken Kyle, Editor of *Social Problems Forum: The SSSP Newsletter*; Tom Hood, Executive Officer; Michele Koontz; Administrative Officer & Meeting Manager; Rebecca Simon and Rebekah Darksmith, University of California Press.

The agenda was adopted.

Tom Hood announced the results of the election and the bylaws results.

The minutes from last year were amended to reflect the \$500 payment to Michele Koontz, and not SSSP, for organization of the ICASH meeting.

JoAnn Miller was appointed to serve on the Nominations Committee.

The Program Committee reported that the number of sessions was the largest in SSSP meeting history. They made three recommendations pertaining to program registration fee exemptions, the connection of a database to the electronic submission process; and limiting sessions to no more than four papers with a discussant and no more than five papers without a discussant.

Michele Koontz reported on Local Arrangements. A site visit took place, Jan 17 – 19. “Welcome to Boston” statements were prepared by Will Holton and Tim Stablein. Cambridge Cares About AIDS will be the recipient of the AIDS Fundraiser.

Michele Koontz presented the Meeting Manager’s report. A total of 731 pre registered for this year’s meeting. Accessibility services were requested and found to be adequate, but not outstanding. A total of \$550 in advertising in the Final Program was sold. All audio-visual requests were met. The Scholar’s Choice once again organized and managed the book exhibit. To reduce catering costs, Nancy Naples combined her presidential party with the past presidents’ reception. The Lee Student Support Fund Committee coordinated the Meeting Mentoring Program and 44 attendees requested a mentor. Michele Koontz thanked Nancy Naples, the Program Committee Co Chairs, Local Arrangements, and others for their assistance in preparing an excellent meeting. One continuing issue is the demand for LCD projectors in meeting rooms.

**MOTION: ALL MEETING ROOMS, NOT SPACES FOR POSTER SESSIONS OR ROUNDTABLES, WILL HAVE LCD PROJECTORS AND OVERHEAD PROJECTORS. SECONDED. PASSED.**

Rebekah Darksmith and Rebecca Simon reported a slight decrease in paper subscriptions to *Social Problems* that is offset by an increase in electronic subscriptions. University of California Press is focused on consortia sales and international sales. Upon consultation with Budget,

Finance, and Audit Committee, Rebecca Simon suggested a 9 percent increase in subscription price for nonmember 2010 subscriptions.

David Rudy presented the Treasurer's report. The financial condition of the Society continues to be good. Income and expenses were generally as expected. SSSP investments in socially responsible mutual funds earned more than \$32,000. Lattimore Black Morgan and Cain conducted the annual audit.

MOTION: TO ADOPT THE AUDITOR'S REPORT. SECONDED. PASSED.

Gray Cavender presented the 2008 Amended Budget. He noted that online submission fees for *Social Problems* will generate more revenue than expected. Online proposed submission costs cost more than expected. These fees are necessary for the transition to Manuscript Central by the Editorial Office. Meeting pre registration generated less than expected. The Budget, Finance, and Audit committee recommends a higher increase (10 percent) in 2010 *Social Problems* subscription. The rate would be \$216.

MOTION: THE NONMEMBER SUBSCRIPTION RATE FOR THE 2010 VOLUME OF *SOCIAL PROBLEMS* WILL BE INCREASED BY 10 PERCENT, TO \$216. SECONDED. PASSED.

MOTION: THE ADVERTISING RATE WILL BE INCREASED BY 10 PERCENT FOR A HALF-PAGE AD, AND BY 7 PERCENT FOR A FULL-PAGE AD IN *SOCIAL PROBLEMS*. SECONDED. PASSED.

Gray Cavender also noted that the Gittler fund will generate more than the annual award level. He suggested many options for how to handle the funds. David Rudy asked the Gittler Award Committee to recommend how to use the earnings.

MOTION: THE REVISED BUDGET SHOULD BE ADOPTED. PASSED.

Cary Yang Costello agreed to design a mail-out poster that will promote both the Call for Papers and the Student Paper Competitions and Outstanding Scholarship Awards for next year's meeting. This will save SSSP the cost of mailing 2 large flyers. This poster will be followed by 2 separate emails (PDF files) sent electronically to all current members. One will detail the paper sessions and the other will detail the student awards.

Tom Hood read the Executive Officer's report. He announced staff changes and noted some of the challenges that SSSP will face in the future.

Amy Wharton gave the *Social Problems* editorial office report. She reported a very smooth transition to Florida State University. Her office operated within budget and saw a 12 percent increase in submissions this year. The acceptance rate is 8.8 percent and the production of all issues occurred with no problems.

Ken Kyle reported on *Social Problems Forum: The SSSP Newsletter*. He wants to work with students to get their rough drafts into publishable form.

Steve Barkan reported on the Ad Hoc Retreat Implementation Committee. He said that three themes emerged: membership, outreach, and administration. No actions were taken by the board. Nancy Mezey agreed to summarize a number of actions the board could take.

The 2007-2008 board was adjourned by Nancy Naples.