

**2011-2012 BOARD OF DIRECTORS MINUTES**  
**THURSDAY, AUGUST 16, 2012**  
**4:15PM – 6:15PM**

ITEM #1 – CALL TO ORDER

Meeting called to order by President Wendy Simonds

ITEM #2 – INTRODUCTIONS

Members Present:

Wendy Simonds, President

Ricardo Dello Buono, President Elect

A. Javier Treviño, Past President

Wendy Chapkis, Vice President

Tracy Dietz, Vice President Elect and Permanent Organization and Strategic Planning Committee Chair

Glenn W. Muschert, Secretary

Susan M. Carlson, Treasurer

Stephani Williams, Chairperson, Council of the Special Problems Divisions

Claire Renzetti, Board Member

Sarah Jane Brubaker, Board Member

Nancy Mezey, Board Member

Elisabeth Sheff, Board Member

Marlese Durr, Board Member

Valerie Leiter, Board Member

Barbara Katz Rothman, Board Member

Mandy Frake-Mistak, Student Board Representative

Becky Pettit, Editor, *Social Problems*

Brent Teasdale, Editor, *Social Problems Forum*

Kathleen Lowney, Accessibility Committee Member

Karyn Lacy, C. Wright Mills Award Committee Chair

Jennifer Wesely, Lee Student Support Fund Committee Chair

John G. Dale, Transnational Initiative Committee Chair

Sarah Hendricks, Information Technology Options Committee Chair

Héctor Delgado, Executive Officer

Michele Koontz, Administrative Officer and Meeting Manager

ITEM #3 – ADOPTION OF AGENDA

The agenda was adopted as is.

ITEM #4 – REPORT FROM THE ACCESSIBILITY COMMITTEE CHAIR

Kathleen Lowney presented the report of the Accessibility Committee. The committee is running in the black, largely because volunteers were identified to provide accessibility services. The committee is concerned that the long term cost of accessibility could be potentially expensive. The issue of the comfort zone was discussed, as this may not be feasible at future meeting given costs and pressure on meeting space.

**ACTION: The Board approved the Accessibility Committee report.**

ITEM #5 – REPORT FROM THE C. WRIGHT MILLS AWARD COMMITTEE CHAIR

The Board considered the C. Wright Mills Award Committee report.

**ACTION: The Board approved two recommendations of the C. Wright Mills Committee, by separate votes. First, that the committee should verify that the version of the book submitted is the original copy (not a reprint or later edition). This criterion will also be updated on the Society’s website and print versions of the award’s guidelines. Second, that a member of the committee who has a book nominated for the award may not continue service on the committee.**

**ACTION: The Board approved the C. Wright Mills Award Committee report.**

ITEM #6 – REPORT FROM THE ELECTIONS COMMITTEE CHAIR

**ACTION: The Board approved the Elections Committee report.**

ITEM #7 – REPORT FROM THE ERWIN O. SMIGEL AWARD COMMITTEE CHAIR.

**ACTION: The Board approved the Erwin O. Smigel Award Committee report.**

ITEM #8 – REPORT FROM THE JOSEPH B. GITTLER AWARD COMMITTEE CHAIR

**ACTION: The Board approved the Joseph B. Gittler Award Committee report.**

ITEM #9 – REPORT FROM THE LEE FOUNDERS AWARD COMMITTEE CHAIR

**ACTION: The Board added to the role of committee chair of the Lee Founders Award that the chair should forward viable candidates who did not win the award to the chair of the subsequent year’s committee.**

**ACTION: The Board approved the Lee Founders Award Committee report.**

ITEM #10 – REPORT FROM THE LEE SCHOLAR SUPPORT FUND COMMITTEE CHAIR.

**ACTION: The Board approved the Lee Scholar Support Fund Committee report.**

ITEM #11 – REPORT FROM THE LEE STUDENT SUPPORT FUND COMMITTEE CHAIR

Jennifer K. Wesely presented the committee report in relation to the Lee Student Support Fund and the Meeting Mentor Program.

**ACTION: The Board approved that all application materials for the Lee Student Support Fund should be submitted electronically, according to the application procedures.**

**ACTION: The Board approved that a copy of the applicant’s student ID is no longer necessary for application for the Lee Student Support Fund.**

**ACTION: The Board approved the amendment in the criteria. Currently it reads, “The fund provides up to \$500 in travel support (transportation costs only)...” The new wording would be, the following: “Travel support does NOT include luggage fees, hotel, per diem, or other costs not associated with airfare, railway, or driving expenses between their university and the conference locations. All applicants who include unqualified costs will be eliminated from consideration.”**

**ACTION:** The Board recommended that the Budget, Finance, and Audit Committee consider the committee's request for increased funding for the Lee Student Support Fund.

**ACTION:** The Board authorized that the Lee Student Support Fund Committee undertake means to recruit more meeting mentors, such as an email blast to members of SSSP a month prior to the Meeting Mentor Program deadline again requesting participation.

**ACTION:** The Board approved that the mentor/mentee matching process be aided by technological means available, such the use of drop-down menus of Special Problems Divisions. There should be no open ended questions for primary research/teaching interest.

**ACTION:** The Board approved the Lee Student Support Fund Committee report.

#### ITEM #12 – REPORT FROM THE MEMBERSHIP AND OUTREACH COMMITTEE CHAIR

Michele Koontz presented five recommendations on behalf of the committee.

A. *July Membership Reports*

B. *2012 Sustaining Membership Report*

C. *2012 Promotion Report*

D. *Comparison Membership Report, 2002-2012*

**ACTION:** The Board recommended that, as feasible, gift registrations and memberships are to be added as an option for payment.

**ACTION:** The Board approved the Membership and Outreach Committee report, and the Board charged the committee with undertaking all other recommendations contained in the report.

#### ITEM #13 – REPORT FROM THE PERMANENT ORGANIZATION AND STRATEGIC PLANNING COMMITTEE CHAIR

Tracy Dietz presented the committee report, and the results of this year's committee meeting.

**ACTION:** The Board approved the development of a Society Listserv according to the following stipulations: that it is not moderated, does not accept attachments, that it is digestible, and that the default response option will be reply to sender. Subscription to the Listserv will be optional. Subscribers to the Listserv must be active members of the Society, and a subscriber will be dropped from the Listserv if their membership lapses. Nancy Mezey has agreed to serve as Listserv Moderator for the first two years.

**ACTION:** The Board approved the elimination of the *Social Problems Forum*, at the end of the current contract (December 31, 2013). Relevant materials will be migrated to the Society website, as feasible. In addition the Board authorized the Administrative Office to send a minimum of three email blasts annually to the membership, updating them as to relevant news of Society activities.

**ACTION:** The Board charged next year's Permanent Organization and Strategic Planning Committee to consider the reorganization and/or consolidation of Society committees and Special Problems Divisions.

**ACTION:** The Board endorsed the Permanent Organization and Strategic Planning Committee's salary recommendations for Society staff.

**ACTION:** The Board approved the Permanent Organization and Strategic Planning Committee report.

ITEM #14 – REPORT FROM THE RACIAL/ETHNIC MINORITY GRADUATE SCHOLARSHIP COMMITTEE CHAIR

There was no report submitted from the committee, however Stephani Williams (committee member) reported that the committee functioned in its role during the previous year.

ITEM #15 – REPORT FROM THE STANDARDS AND FREEDOM OF RESEARCH, PUBLICATION, AND TEACHING COMMITTEE CHAIR

There were no committee activities in the previous year, and the committee did not submit a report.

ITEM #16 – REPORT FROM THE THOMAS C. HOOD SOCIAL ACTION AWARD COMMITTEE CHAIR

**ACTION: The Board approved the Thomas C. Hood Social Action Award Committee report.**

ITEM #17 – REPORT FROM THE AD HOC COMMITTEE: INFORMATION TECHNOLOGY OPTIONS COMMITTEE CHAIR  
Sarah Hendricks presented the committee report.

**ACTION: The Board approved the continuing members of the committee and new members added: Lisa East, James N. Maples (Chair), Shannon M. Monnat, Mary Larue Scherer, and Slade Lellock.**

**ACTION: The Board approved the Ad Hoc Information Technology Options Committee report.**

ITEM #18 – REPORT FROM THE AD HOC COMMITTEE: JUSTICE 21 COMMITTEE CHAIR

Glenn Muschert presented the committee report.

**ACTION: The Board approved the Ad Hoc Justice 21 Committee report.**

ITEM #19 – REPORT FROM THE AD HOC COMMITTEE: REVENUE GENERATING COMMITTEE CHAIR

This item was tabled, to be added to the Saturday, August 18, 2012 Board Agenda.

ITEM #20 – REPORT FROM THE AD HOC COMMITTEE: TRANSNATIONAL INITIATIVE COMMITTEE CHAIR

John G. Dale presented the committee report. Another issue was raised, which is that the committee will hold a symposium in the day following the 2013 annual meetings.

**ACTION: The Board approved the Transnational Initiative committee's request for meeting space in New York (2013), on the day following the Society's annual meetings.**

**ACTION: The Board approved the Transnational Initiative Committee report.**

ITEM #21 – REPORT FROM THE CHAIRPERSON OF THE COUNCIL OF SPECIAL PROBLEMS DIVISIONS

This item was tabled, to be added to the Saturday, August 18, 2012 Board Agenda.

ITEM #22 – UNFINISHED BUSINESS FROM 2012

Due to time constraints, the Board did not consider the Report of the Committee on Race and Racism. This item was tabled to be added to the agenda of the August 18, 2012 Board agenda.

ITEM #23 – NEW BUSINESS

There was no new business.

ITEM #24 – ADJOURNMENT OF THE 2011-2012 BOARD

There being no further business, the 2011-2012 Board was adjourned by President Wendy Simonds. .

Minutes respectfully submitted by Glenn W. Muschert, SSSP Secretary