

MINUTES

Permanent Organization and Strategic Planning Committee

August 16, 12:30-2:10 pm

Torreys Peak Room, Grand Hyatt, Denver, CO.

Present: Members: Tracy Dietz, Chair; Glenn A. Goodwin; Donileen Loseke; Nancy Mezey; John Alessio

Staff: Michele Koontz; Hector Delgado

Meeting called to order at 12:40pm

Committee reports: The committee discussed the workload for SSSP Staff members. It was reported that the Board approved the hiring of a permanent part time staff member, whereby the Committee noted their collective desire that the position be utilized to help alleviate Michele's excessive workload. It was suggested that the committee look at Michele's job description toward trying to streamline her workload. The new chair (Goodwin) will work with Michele and Hector to define the new part time job description.

Personnel: It was MSP that the Committee recommend to the Board that the SSSP Newsletter be eliminated at the culmination of the current contract on December 31, 2013.

Each staff member was evaluated by the Committee (Goodwin recused himself for the discussion of the Executive Officer because they are both in the same University department). Some staff members were interviewed about their activities in detail. The committee took note again of how hard Michele works and tried to suggest ways in which her workload might be streamlined, e.g., that the two half-time people on staff might supplement Michele's workload (currently, when Michele takes her vacation time, her work simply piles up).

New Business: Some items were suggested for future consideration by the Committee:

- there are currently 22 **Special Problems Divisions** in SSSP and not all of them have the required membership: can some of them be folded into other Divisions?;
- there are currently 25 **committees** in SSSP: can some of these be eliminated and/or folded into other committees?;
- there was a suggestion that the Committee consider incentivizing recruitment by offering a discount to our members either through their meeting registration or their annual renewal if someone recruits X new members (patterned after the Direct TV recruitment technique);
- there was a brief discussion of having a SSSP List Serve. Nancy Mezey volunteered to look into this possibility and, if approved, to perhaps serve as the moderator for the first two years.

Meeting adjourned at 2: 25pm.

Respectfully submitted,

Glenn A. Goodwin (incoming Chair)