

2013-2014 SSSP BOARD OF DIRECTORS MINUTES

FRIDAY, AUGUST 15, 2014

4:15 PM – 6:15 PM

ITEM #1 – CALL TO ORDER

Meeting called to order by President Anna Maria Santiago

ITEM #2 – INTRODUCTIONS

Members Present:

Anna Maria Santiago, President
Marlese Durr, President-Elect
Ricardo Dello Buono, Past President
Luis Fernandez, Vice President
Nancy Mezey, Vice President-Elect
Glenn W. Muschert, Secretary
Susan M. Carlson, Treasurer
Cheryl Boudreaux, Board Member
Heather Dalmage, Board Member
Antwan Jones, Board Member
Ray Michalowski, Board Member
Phoebe Morgan, Board Member
Stephani Williams, Board Member
Sarah Hendricks, Board Member, Student Representative
Margaret Austin Smith, Board Member, Student Representative
Shannon Monnat, Chair, Council of Special Problems Divisions
Becky Pettit, Editor, *Social Problems*
Héctor L. Delgado, Executive Officer
Michele Koontz, Administrative Officer and Meeting Manager

ITEM #3 – ADOPTION OF THE AGENDA

Agenda adopted as written with one item of unfinished business added:

UNFINISHED BUSINESS: 22.A. BY-LAWS PROPOSED CHANGES

ITEM #4 – REPORT OF THE ACCESSIBILITY COMMITTEE CHAIR

ACTION: The Board approved the report of the Accessibility Committee.

ITEM #5 – REPORT OF THE C. WRIGHT MILLS AWARD COMMITTEE CHAIR

A. Antonio González-Prendes presented on issues related to the functioning of the C. Wright Mills Award Committee. This year 77 nominations were reviewed, through an extensive review process. The committee recommended that the Board consider recognizing the non-winner finalists with a certificate of recognition for being a finalist. Discussion also ensued regarding the possibility of organizing a session involving C. Wright Mills Award winners.

ACTION: The Board voted to recognize the non-winner finalists with a certificate and a letter to relevant officials at the author's institution.

ACTION: The Board approved the report of the C. Wright Mills Award Committee.

ITEM #6 – REPORT OF THE ELECTIONS COMMITTEE CHAIR

ACTION: The Board approved the report of the Elections Committee.

ITEM #7 – REPORT OF THE ERWIN O. SMIGEL AWARD COMMITTEE CHAIR

Heather Dalmage presented the report of the Erwin O. Smigel Award Committee. As noted in the report, there were few requests for the award. The Board discussed what might be done to increase applications for this award. The chair of the award committee should send an outreach letter to the Society members who fit the dues category for un(der)employed members.

ACTION: The Board approved the report of the Erwin O. Smigel Committee.

ITEM #8 – REPORT OF THE JOSEPH B. GITTLER AWARD COMMITTEE CHAIR

No report was submitted, and no award was given this year. Given the low number of applicants, the Board discussed possible ways to increase applications for this award. The Board recommended that the Society and the award committee engage in outreach to increase applications.

ACTION: The Board approved that 2014-2015 Joseph B. Gittler Award Committee should be tasked with revisiting the call for applications.

ITEM #9 – REPORT FROM THE LEE FOUNDERS AWARD COMMITTEE CHAIR

ACTION: The Board approved the report of the Lee Founders Award Committee.

ITEM #10 – REPORT FROM THE LEE SCHOLAR SUPPORT FUND COMMITTEE CHAIR

Stephani Williams presented the report of the Lee Scholar Support Fund Committee. Four applicants received funding. The committee recommended changes to the application, which would help the committee to know what other funding the applicant has received, or will receive from other sources.

ACTION: The Board empowered the committee to revise the application form to include questions about the applicants' other sources of funding and the amounts.

ACTION: The Board approved the report of the Lee Scholar Support Fund Committee.

ITEM #11 – REPORT FROM THE LEE STUDENT SUPPORT FUND COMMITTEE CHAIR

Bhoomi K. Thakore presented the report of the Lee Student Support Fund Committee. The committee had two tasks: distribution of student support funds, and coordinating the Meeting Mentor Program. The committee recommended the development of criteria for distribution of student support funds. The committee recommended additional efforts be undertaken to increase recruitment of mentors, as the demand outstrips the supply.

ACTION: The Board approved the report of the Lee Student Support Fund Committee, including the recommendations therein.

ITEM #12 – REPORT FROM THE MEMBERSHIP AND OUTREACH COMMITTEE CHAIR

ACTION: The Board approved the report of the Membership and Outreach Committee.

ITEM #13 – REPORT FROM THE PERMANENT ORGANIZATION AND STRATEGIC PLANNING COMMITTEE CHAIR

John Alessio presented the report of the Permanent Organization and Strategic Planning Committee. The committee had two charges this year. First, was to develop a conflict of interest policy for the Society. Second, was to develop language in the Operations Manual to accurately reflect existing financial arrangements relative to the publication of *Social Problems*. John Alessio presented and clarified the changes recommended to the Operations Manual. The

committee also recommended that the SSSP change its current policy relative to the distribution of conference sessions to make the number of sessions offered to each Special Problems Division proportional to the number of members of each Division. Discussion on the issue was tabled and moved to Unfinished Business for the August 17, 2014 Board meeting.

ACTION: The Board approved additions to the Operations Manual Section VIII. B. 3. Contract and Agreements for Editors, as follows:

- **Add after the second sentence: “This is acceptable as long as those expenditures are not in any way transferred to the Society – either by being covered with funds from the approved budget or by being added later as expenditures to the approved budget.”**
- **Add at the end: “While the Society understands that a final accounting may reveal over and under expenditures, total SSSP expenditures should not exceed the Publisher’s contracted amount allocated for editorial office expenses. Hence, if there is uncertainty in a submitted budget, it should be sufficiently below the contracted amount so as to prevent additional expenditures. The support offered by the host institution must be sufficient to assure that the Journal will be published at a high level of quality, which means host institution support must be a part of the submitted budget.”**

ACTION: The Board approved that the Administrative Office generate information relevant to future Board discussion of the allocation of sessions for Special Problems Divisions.

ACTION: The Board approved the report of the Permanent Organization and Strategic Planning Committee.

ITEM #14 – REPORT FROM THE RACIAL/ETHNIC MINORITY GRADUATE SCHOLARSHIP COMMITTEE CHAIR

Hoan N. Bui presented the report of the Racial/Ethnic Minority Graduate Scholarship Committee. Conversation ensued regarding the issues of determining eligibility and verifying the citizenship and residency of applicants.

ACTION: The Board approved the report of the Racial/Ethnic Minority Graduate Scholarship Committee.

ITEM #15 – REPORT FROM THE THOMAS C. HOOD SOCIAL ACTION AWARD COMMITTEE CHAIR

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #16 – REPORT FROM THE LISTSERV MODERATOR

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #17 – REPORT FROM THE AD HOC COMMITTEE: INFORMATION TECHNOLOGY OPTIONS COMMITTEE CHAIR

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #18 – REPORT FROM THE AD HOC COMMITTEE: JUSTICE 21 COMMITTEE CHAIR

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #19 – REPORT FROM THE AD HOC COMMITTEE: REVENUE GENERATING COMMITTEE CHAIR

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #20 – REPORT FROM THE AD HOC COMMITTEE: TRANSNATIONAL INITIATIVE COMMITTEE CHAIR

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #21 – REPORT FROM THE CHAIRPERSON OF THE COUNCIL OF SPECIAL PROBLEMS DIVISIONS

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #22 – UNFINISHED BUSINESS FROM 2014

ITEM 22.A. BY-LAWS PROPOSED CHANGES

Item tabled due to insufficient time, and moved to the 8/17/14 Board meeting under Unfinished Business.

ITEM #23 – NEW BUSINESS

There was no new business.

ITEM #24 – ADJOURNMENT OF THE 2013-2014 BOARD

There being no further time, the meeting was adjourned by President Anna Maria Santiago.

Minutes respectfully submitted by Glenn W. Muschert, SSSP Secretary