

To: Board of Directors

From: Fernando I. Rivera, Chair, Lee Scholar Support Fund Committee

Date: July 9, 2015

Re: Annual Report of Activity

We received 2 online applications for the Lee Scholar Support Fund. One applicant did not meet the eligibility requirements, as she was a US graduate student. We carefully reviewed all criteria and funded the remaining applicant Diana Therese M. Veloso and her request for \$1724. By funding only one applicant, we have a surplus of \$4,276.

Michele Smith Koontz, SSSP Administrative Officer & Meeting Manager, suggested that the drop in applications *may be* due to travel monies awarded to the Transnational Initiatives Committee and to Dr. R.A. Dello Buono and Dr. Heather MacIndoe-Division Sponsored Projects. Per the Board of Directors, recipients of funding from these sources were ineligible for additional funding from the Lee Scholar Support Fund.

We hope that the drop in applications will not become a recurring issue.