To: Michele Koontz, Administrative Officer

From: Lisa East, Listserv Moderator

Date: July 4, 2018 RE: The SSSP Listserv

Between July 2017 and July 2018, the listserv membership increased from 250 to 290. Listserv subscriptions remained low, but steady throughout the year, with the largest numbers of listserv subscriptions in February of 2018.

As with previous years, postings and discussions on the listserv remained low. Moderating the listserv continues to be a simple task, with less than 15 new members needing to be added each month.

Many thanks to Caitlin Mize and Michele Koontz for their help in supporting the listserv and ensuring that listserv subscriptions through the SSSP website run smoothly.

## **Action Item: Appointment of Listserv Moderator for 2018-2020**

The 2018 annual meeting marks the end of my appointed term (2016-2018) as the SSSP Listserv Moderator. I have expressed my interest to Michele Koontz to continue as the moderator for another term running from 2018-2020. It has been a pleasure to serve in this capacity for SSSP over the past two years, and, with the Board's approval, I would gladly continue in the position for another two-year term.