• How do I submit my paper or extended abstract to SSSP?
  Papers or extended abstracts for presentations must be submitted via our online submission process, [https://www.sssp1.org/2020_Call_for_Papers](https://www.sssp1.org/2020_Call_for_Papers), to session organizers no later than midnight (EST) on January 31, 2020.

• Can I submit an individually-proposed session?
  No, due to limited meeting space, the Program Committee will not be accepting individually-proposed sessions.

• What does it mean to submit to a “Papers in the Round” session?
  Roundtable sessions are usually comprised of several tables, each with a different theme. Each roundtable consists of four to five paper presentations and may have an established scholar serving as discussant. Discussion proceeds simultaneously at all tables. At each table, the discussant leader(s) will introduce the topic and facilitate discussion among all the participants. These are informal opportunities to present and discuss works in progress and are somewhat self-organized. Authors in turn should start out detailing their projects or papers for about 10-15 minutes, after which participants around the table (authors and others) are invited to offer suggestions, reflect on content, and provide constructive feedback. Roundtable sessions will not have audio-visual equipment.

• What does it mean to submit to a “Critical Dialogue” session?
  Critical Dialogue sessions include short (5 minute) presentations by up to 8 authors followed by facilitated dialogue that critically explores connections among the papers. The audience will have an opportunity to participate in the dialogue as well. Emphasis is placed on exploring interesting connections between papers with a broadly similar theme. The hope is that both presenters and the audience will have an opportunity to make new and deeper connections from their own unique insights and presented ideas. The presider/discussant (same person serves in both roles) has an important role of moderating and facilitating the dialogue, while being sure that presentation times are followed. Critical Dialogue sessions will not have audio-visual equipment.

• How do I get instructions or more information on the online submission process?
  Instructions are provided on each screen of the online submission process. If you need more information or assistance with this process, please refer to this FAQ document or contact the IT Specialist at ssspit@utk.edu.
• **How do I get more information on the 2020 Annual Meeting Program?**
  Questions relating to the program should be directed to Program Co-Chairs Tsedale M. Melaku and Barbara Katz Rothman, programchairssssp2020@gmail.com. When sending an e-mail, please place SSSP in the subject line.

• **What is the deadline to submit a paper or extended abstract?**
  All papers/extended abstracts must be submitted by midnight (EST) on January 31, 2020, in order to be considered for the 2020 Annual Meeting.

• **Can I submit my paper/extended abstract more than once to different session organizers?**
  Do not submit the same paper or extended abstract more than once. If your submission is NOT accepted, you will receive an automated e-mail and your information will be forwarded to the 2nd choice organizer that you selected. Each participant is permitted to submit two co-authored papers, one sole-authored paper, and one sole-authored critical dialogue paper.

• **How many sole-authored papers can I submit?**
  A participant may appear in the program as a sole author twice (one sole-authored paper and one sole-authored critical dialogue paper).

• **How many co-authored papers or extended abstracts can I submit?**
  A participant may appear in the program as a co-author twice.

• **Is there a requirement for the length of a paper or extended abstract?**
  No, there is neither a minimum requirement nor a maximum limit.

• **What information should be included in an extended abstract?**
  To see examples of featured abstracts, go to https://www.sssp1.org/index.cfm/m/569/locationSectionId/0/Featured_Abstracts.

• **If I attach a complete paper, do I also have to submit an extended abstract?**
  Yes, an abstract is required even when uploading a complete paper.

• **If I abort the submission process before submitting, is the information I have entered saved, or will I have to start over again?**
  You have the option to save information you enter without submitting and return at a later date to edit your paper and author information and complete the submission. However, all papers must be submitted by midnight (EST) on January 31, 2020, in order to be considered.

• **I copied my submission from a Microsoft Word document into the extended abstract field, and some of the text is missing. What should I do?**
  In some cases, when a Microsoft Word document is connected to the EndNote program, the internal coding within those programs creates difficulties with the copy and paste feature of the extended abstract text field. You may either paste in the text box as plain text, or you may upload a pdf version of your paper. Please note, if you upload a paper, you must enter an abstract in the space provided on the online submission form.

• **What if I cannot find an appropriate session for my paper or extended abstract?**
  Look through the Call for Papers sessions and choose a 1st choice session for the closest fit for your paper/extended abstract and then choose a 2nd choice session for the next closest fit for your paper/extended abstract. If you cannot find two suitable sessions, the Program Committee may be able to place your presentation in the annual program. In this case, you must submit your paper/extended abstract by selecting the Submit to Program Co-Chairs button within the online submission form.
• What if my 1st choice and 2nd choice sessions have already been assigned the maximum number of papers when I submit?
  No papers/extended abstracts will be assigned until after the submission deadline on midnight (EST) on January 31, 2020.

• When will I be notified if my paper or extended abstract was accepted?
  The Program Committee makes final placement of referred papers by March 15, and all participants are notified about their acceptance by April 15.

• What happens if my paper/extended abstract is not accepted by my 1st choice session organizer?
  If your submission is NOT accepted, the 1st choice session organizer will forward your information to the 2nd choice organizer that you selected.

• What happens if my paper/extended abstract is not accepted by my 2nd choice session organizer?
  If your submission is NOT accepted, the 2nd choice session organizer will forward your information to Program Co-Chairs Tsedale M. Melaku and Barbara Katz Rothman, who may be able to place your paper/extended abstract on the program.

• Can I submit a paper or extended abstract if I am not currently a member of SSSP?
  Yes. However, acceptance of papers is contingent upon being a current member and registering for the annual meeting. All participants (except individuals from community, labor, and comparable organizations working on social problems or social justice issues who have been invited to serve on a panel or to make a presentation) must be current members of the Society (you may join upon acceptance of your presentation) and must register (paying the guest registration fee is not acceptable for program participants) for the annual meeting by June 1, 2020. Persons failing to register by June 1 will have their presentations deleted from the final program.

• Can I submit a previously published paper?
  No. Papers are not eligible for presentation or division competitions or awards/scholarships/fellowships if they have been published or accepted for publication before being submitted for consideration.

• Can I submit the same paper to multiple professional meetings?
  No. Papers are not eligible if they have been presented previously at SSSP or presented or accepted for presentation at other professional meetings, unless they have been revised substantially with new data, findings, or theoretical contributions.

• Which participants are eligible for an exemption from paying the registration fees?
  All exemption requests must be submitted by May 15. Exemptions from paying registration fees will be considered for:

(A) Non-students who are unemployed and/or receiving monthly financial assistance to meet living expenses may request a waiver of registration fees to participate on the program;
(B) Individuals from community, labor, and comparable organizations working on social problems or social justice issues who have been invited to serve on a panel or to make a presentation;
(C) Non-U.S. and non-Canadian scholars residing in economically disadvantaged countries who without these funds would be unable to attend the meeting;
(D) Co-authors of papers who will not be attending the meeting. One of the co-authors must be a paid registrant. Both co-authors must pay if both expect to attend the meeting; or
(E) Persons excused by direct request of the Program Co-Chairs
• **When can I register for the annual meeting?**
The registration form will be available in December 2019.

• **What if I need to make a change to my paper or extended abstract after I have submitted it?**
No changes can be made to a paper or extended abstract once it has been submitted. Please review your information carefully before submitting. Participants whose submissions are accepted will have the opportunity to review and update their paper title and author information before the final program is printed.

• **How will I know if my paper was submitted successfully?**
Upon successful completion of the submission process, an e-mail acknowledgement will be sent to the person submitting the paper.

• **If my paper is accepted, can I choose the date/time I present at the annual meeting?**
No. Individual preferences for dates/times for presentations cannot be accommodated. Sessions will be assigned to a day of the conference that works best for the Program Committee and Administrative Officer, which are charged with ensuring the overall coherence of the program and maximizing the number of sessions and papers included in the program.

• **What audio-visual equipment will be available in the meeting rooms?**
LCD projectors and screens **will be available for all traditional sessions**. **Roundtable and Critical Dialogue sessions will not have audio-visual equipment.** For all traditional sessions, presenters and/or session organizers must bring their own laptop (and the connection cord if you have an Apple computer or HDMI connection cord). Powered speakers for audio will not be available for any sessions. Internet access will be available in all meeting spaces.

• **What if my paper is accepted, but due to unforeseen circumstances, I am unable to attend the annual meeting?**
Registration fees will be refunded to persons who notify the Administrative Office that they will not attend the annual meeting **prior to July 15, 2020.** Once the final program is printed and participant packets have been prepared, processing costs have already occurred.

• **Who should I contact with questions?**
Questions relating to the program should be directed to Program Co-Chairs Tsedale M. Melaku and Barbara Katz Rothman, [programchairsssp2020@gmail.com](mailto:programchairsssp2020@gmail.com). When sending an e-mail, please place SSSP in the subject line.