

**Date:** July 09, 2021

**To:** Michele Koontz, SSSP Administrative Officer, and SSSP Board of Directors

**From:** Kristen M. Budd, Outgoing Chair of the SSSP Nominations Committee and Giovanna Follo, Incoming Chair of the SSSP Nominations Committee

**Re:** SSSP 2020-2021 Nominations Committee Annual Report

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First, I would like to thank my fellow committee members for their service this year: David Lane, Stephani Williams, Janelle Pham, Giovanna Follo, and Meghan Rich. Thanks also to Michele Koontz, Rachel Cogburn, and the Administrative Office staff for their help in compiling documents and answering questions.

The Nominations Committee is responsible for identifying the slate of candidates that, once approved by the Board of Directors, will be forwarded to the Elections Committee, who then contact each candidate to confirm interest in running for election. The Committee was able to compile their list, which hopefully will be sufficient for the Election Committee's process.

**Call for nominees** – Through numerous calls prior to the nomination deadline, we received a sufficient number of nominations for all positions with the exception of Vice President (VP). Using the excel sheet on persons who indicated interest in certain general election positions when renewing their membership, we were able to recruit one more nominee for VP. This year we did not extend the nomination period. Via email blasts, we continued to use the strategy of telling our members of how many nominees were needed per position and the current number of nominees for each position. Thus far, this seems to be a successful strategy to help bolster nominees.

**Number of nominees** – The committee would like to note this call for nominations took place during the COVID-19 pandemic. We are grateful to those who nominated themselves and to those who agreed to a nomination by another SSSP member during these trying times. For nomination numbers by year, please see Table 1.

Table 1. Nomination numbers by year

<b>Year</b>	<b>Number of Nominations</b>
2021	39
2020	33 (29*)
2019	41 (36*)
2018	34
2017	53

\*Note: Number from initial nomination period.

**Feedback on the Nominations form** –The updated online nomination form continues to help the committee and provide useful information during the Committee's ranking process. We request no changes to the nomination form this year.

**ACTION ITEM 1 – We move** the SSSP Board of Directors give the nominations committee permission to conduct their work and meeting(s) via email and within an online meeting platform (e.g., Zoom) *prior* to the annual meeting. The Nominations Committee Chair will be charged with coordinating the work of the committee remotely during the summer months (June/July) and will submit the committee’s report and final slate of nominees to the SSSP administrative office by a designated deadline.

*Rationale:* As illustrated in the call for and number of nominees, there are times when the committee must do additional work to recruit nominees for positions and for the committee itself (e.g., as members rotate off). Allowing the work to occur prior to the annual meeting will give the committee flexibility to recruit, rank, and finalize the slate of candidates as well as recruit new nomination committee members without the time constraints which occur during the annual meeting. In addition, this allows the Chair of Chairs much needed flexibility to write the nominations report. Lastly, when this work occurs outside of the annual meeting, the SSSP administrative office no longer needs to coordinate the committee meeting nor assign annual meeting space to the committee.

**ACTION ITEM 2 – We move** the SSSP Board of Directors please approve the following two individuals who will serve a two-year term as nomination committee members.

1. Michael (Mike) Adorjan (2021-2023)
2. Heather Dalmage (2021-2023)

The following members will continue to serve:

1. Janelle Pham (2020-2022)
2. Meghan Rich (2020-2022)
3. Giovanna Follo, Chair of Chairs, Nominations Committee Chair (2021-2022)