

**2021–2022 BOARD OF DIRECTORS AGENDA**  
**WEDNESDAY, AUGUST 11, 2021**  
**11:00AM – 4:00PM (EDT)**  
**VIRTUAL MEETING CONDUCTED VIA ZOOM**

ITEM #1 – CALL TO ORDER

Meeting called to order by President Noreen M. Sugrue at 11:00am.

ITEM #2 – INTRODUCTIONS

Members Present:

Noreen M. Sugrue, President  
Shirley A. Jackson, President-Elect  
Corey Dolgon, Past-President  
Stephani Williams, Vice-President-Elect  
Glenn W. Muschert, Secretary  
Susan Carlson, Treasurer  
Alexis A. Bender, Board Member  
Ebonie L. Cunningham Stringer, Board Member  
Lauren Eastwood, Board Member  
Tracy L. Peressini, Board Member  
Bhoomi Thakore, Board Member  
Shaonta' Allen, Board Member, Student Representative  
Lydia Hou, Board Member, Student Representative  
Giovanna Follo, *Ex-Officio*, Chairperson, Council of the Divisions  
Annulla Linders, Editor, *Social Problems*  
A. Javier Treviño, Chair, Editorial and Publications Committee  
Trinidad de Jesus Arguello, Chair, Committee on Committees  
Heather Dalmage, Op-Ed Project  
David J. Luke, Chair, Budget, Finance, and Audit Committee  
Eberhard Raitelhuber, Co-Chair, Transnational Initiatives Committee  
Morena Tartari, Chair, Ad Hoc Transnational Virtual Initiatives Committee  
Héctor L. Delgado, Executive Officer  
Michele Koontz, Administrative Officer and Meeting Manager

ITEM #3 – ADOPTION OF THE AGENDA

The Board adopted the agenda as presented, moving ITEM #18 – NEW BUSINESS and subordinate PARTS before ITEM #17 – UNFINISHED BUSINESS FROM 2021 and subordinate PARTS.

ITEM #4 – REPORT FROM THE EDITORIAL AND PUBLICATIONS COMMITTEE CHAIR

Committee Chair A. Javier Treviño presented the Editorial and Publications (E&P) Committee report, with significant points as follows. First, the E&P Committee met with the Ad Hoc Justice 21 Committee on the issue of reorganizing the Justice 21 Group under the purview of the E&P Committee. The Justice 21 Committee submitted a proposal to restructure. The E&P Committee voted unanimously to approve changes to the SSSP By-Laws to bring the Justice 21 Group under the organizational structure of the E&P Committee, starting in 2022. Second, the E&P Committee approved a request from the editors of *Social Problems* to restructure how the student editorial board is selected. The E&P Committee approved the request. Third, there was conversation regarding inquiries raised by a colleague concerning the

internationalization of the journal. The issue concerns the timeliness of reviews conducted for the journal. The new Chair of the E&P Committee will be Louis Edgar Esparza.

**ACTION: The Board approved forwarding the By-Laws changes approved by E&P Committee concerning restructuring the Justice 21 Group to the SSSP By-Laws Committee for consideration.**

**ACTION: The Board approved the report of the Editorial and Publications Committee.**

ITEM #5 – PRESENTATION OF THE 2022 PROPOSED BUDGET BY THE BUDGET, FINANCE, AND AUDIT COMMITTEE CHAIR

PART A. 2021 Proposed Budget

Committee Chair David J. Luke presented the 2022 Proposed Budget, clarifying relevant changes and essential points and highlighting possible future trends. Revenues are down due to the pandemic. The BFA Committee has trimmed expenses while preserving the vital functions of the SSSP. The budget is as conservative as feasible. There is little to cut without compromising the core functions of the Society. The SSSP has a predicted budget shortfall of \$225K for 2022. Given this, the BFA Committee has suggested various recommendations. The Society may be asked to give up meeting space when renegotiating the 2022 hotel contract, and the BFA Committee recommends committee meetings, including some Board meetings be held virtually in advance of the meeting. The SSSP currently limits paper submissions to four per person (two co-authored papers, one sole-authored paper, and one sole-authored critical dialogue paper), and the BFA Committee recommends limiting paper submissions to two per person (any submission type). The BFA Committee does not recommend creating an opening plenary as there is no precedent for this aside from the 2021 virtual annual meeting. The BFA Committee recommends adopting an Early Bird Registration Rate to incentivize early registration. The BFA Committee discussed the budget items for the new Executive Officer (EO) and recommends a salary of \$25K with 25% budgeted for fringe benefits. Additionally, if the next EO requires a course buyout, the BFA Committee recommends budgeting a buyout in an amount not to exceed \$7,500 (consistent with the course buyout payment to the Editors of *Social Problems*).

**ACTION: The Board approved that committees can hold virtual meetings before the annual meeting, as long as the Committee Chair notifies the Administrative Office, maintains responsibility for scheduling and publicity, and submits attendance and meeting minutes to the Administrative Office after the virtual committee meeting.**

**ACTION: The Board approved limiting the number of paper submissions to two per person, regardless of the submission type.**

**ACTION: The Board approved the Budget, Finance, and Audit Committee's report.**

**ACTION: The Board approved the 2022 proposed budget.**

ITEM #6 – REPORT FROM GIOVANNA FOLLO, HEATHER DALMAGE, AND YVONNE BRAUN ON THEIR PARTICIPATION IN THE OP-ED PROJECT AND THE SCHOLARS STRATEGY NETWORK (SSN) OP-ED PROJECT AND THE POSSIBILITY OF HOLDING WORKSHOPS SPONSORED BY SSN

Giovanna Follo and Heather Dalmage provided a report of the participation in a 7-hour training with the Op-Ed Project. The group members and other SSSP members also participated in a 90-minute workshop

with the SSN's Op-Ed Project. Publication of op-eds can be an effective way to publicize scholarship of social justice fields and influence policy. Many SSSP members have influenced policy and engaged in broader conversations via the publication of op-ed pieces. The Board thanked Giovanna, Heather, and Yvonne for their work.

**ACTION: The Board empowered President Noreen M. Sugrue and the Op-Ed training participants to request a set of suggestions/options from the SSN to continue engagement with op-ed training and programs in 2022.**

ITEM #7 – REPORT FROM THE STUDENT REPRESENTATIVES OF THE BOARD OF DIRECTORS

Lydia Hou and Shaonta' Allen presented the report's highlights, including some suggested future workshops topics of interest to the student members. Comments centered around the following issues: a. How else can the SSSP support graduate student professionalization both within and outside academia? b. What student members would like to see in the future; and, c. Ways to increase student membership?

**ACTION: The Board approved the report from the Student Representatives of the Board of Directors.**

ITEM #8 – REPORT FROM THE CHAIRPERSON OF THE COUNCIL OF THE DIVISIONS

PART A. SUMMARY OF DIVISION ACTIVITIES, 2020-2021

Incoming Chair of the Council of Divisions, Giovanna Follo, reported on behalf of Outgoing Chair of the Council of Divisions, Kristen M. Budd, presenting the report's highlights. The Council of Divisions met virtually this year. Much of the information focused on division membership and communications within divisions.

**ACTION: The Board approved Bill Cabin, the current Co-Chair for the Health, Health Policy, and Health Services Division, to serve on the Committee on Social Action for the 2021-2024 term.**

**ACTION: The Board approved that Divisions can hold virtual business meetings before the annual meeting, as long as the Division leadership notifies the Administrative Office, maintains responsibility for scheduling and publicity, and submits attendance and business meeting minutes to the Administrative Office after the virtual divisional business meeting.**

**ACTION: The Board withdrew support from the Membership and Outreach Committee's initiative to develop a proposal for a blog.**

**ACTION: The Board approved the report from the Chair of the Council of the Divisions.**

PART B. CONCERNS OF THE DIVISIONS

Giovanna Follo presented the concerns of the Divisions specified in the report. Discussion ensued.

ITEM #9 – UNFINISHED BUSINESS FROM 2021

PART A. COMBINED REPORT FROM THE TRANSNATIONAL INITIATIVES COMMITTEE CO-CHAIRS AND THE AD HOC COMMITTEE TRANSNATIONAL VIRTUAL INITIATIVES COMMITTEE CHAIR

Eberhard Raithelhuber and Morena Tartari presented the highlights of the combined report. Discussion ensued regarding the goals and direction of the TIC and the TVIC. The TIC extended financial support for participants of the 2021 Virtual Annual Meeting (\$4,000), co-sponsored four sessions during the Virtual Annual Meeting plus a social event, and engaged in planning to host a free virtual global outreach day in February 2022.

**ACTION: The Board charged Executive Officer Héctor Delgado to work with the TIC and TVIC to develop a proposal for a suitable committee structure.**

**ACTION: The Board approved the combined report of the Transnational Initiatives and the Transnational Virtual Initiatives Committees.**

ITEM #10 – REPORT FROM THE CHAIR OF THE NOMINATIONS COMMITTEE (INCLUDING NOMINATIONS FOR THE 2022 GENERAL ELECTION)

Incoming Committee Chair Giovanna Follo reported on behalf of Outgoing Committee Chair Kristen M. Budd, presenting the report's highlights, including the slate of the nominees for the 2022 SSSP General Election.

**ACTION: The Board of Directors gives the Nominations Committee permission to conduct their work and meeting(s) via email and within an online meeting platform (e.g., Zoom) before the annual meeting.**

**ACTION: The Board approved the report of the Chair of the Nominations Committee.**

**ACTION: The Board approved the Slate of Nominees for the SSSP 2022 General Election.**

ITEM #11 – APPOINT TWO MEMBERS TO SERVE FOR THE 2021-2023 TERM ON THE NOMINATIONS COMMITTEE

**ACTION: The Board approved Michael Adorjan and Heather Dalmage to serve as Nominations Committee members for the 2021-2023 term.**

ITEM #12 – NOMINATE CANDIDATES FOR SECRETARY AND TREASURER

**ACTION: The Board approved Glenn W. Muschert and Heather Dillaway as Society Secretary and Treasurer nominees, respectively.**

ITEM #13 – APPOINT BOARD MEMBER TO SERVE FOR THE 2021-2023 TERM ON THE COMMITTEE ON MENTORSHIP

**ACTION: The Board approved Lauren Eastwood to serve for the 2021-2023 term. Lauren will join Bhoomi Thakore (2020-2022 term), Lydia Hou (2021-2022 term), and Shaonta' Allen (2021-2023 term) to serve on the Committee on Mentorship with the Chair selected by the Committee between the two Board members.**

ITEM #14 – REPORT FROM THE COMMITTEE ON COMMITTEES CHAIR

Committee Chair Trinidad de Jesus Arguello presented the report's highlights, focusing on identifying candidates for various appointed positions in Society. The process this past year went smoothly.

**ACTION: The Board approved the report of the Committee on Committees, noting that according to SSSP rules, only current Society members may serve.**

ITEM #15 – DISCUSS ANY BUSINESS MEETING REFERRALS OR MOTIONS

No referrals or motions came to the Board from the SSSP Business Meeting on Friday, August 5, 2021.

ITEM #16 – UPDATE/NEXT STEPS: RESOLUTIONS VOTING (INCLUDING DISPOSITION)

Executive Officer (EO) Héctor Delgado spoke about the resolutions process and its role in the SSSP. In short order, the EO will consult with the Committee on Social Action and bring reflections and guidance to the Board concerning the resolutions process.

ITEM #18 – NEW BUSINESS

PART A. DISCUSS NEW EXECUTIVE OFFICER SEARCH

EO Héctor Delgado discussed the search for a new EO, including a draft description of the position, procedures for vetting and selecting candidates.

**ACTION: The Board approved the job description as presented and to publicize the position opening.**

**ACTION: The Board approved Shirley A. Jackson as a member of the Executive Officer search committee.**

PART B. DISCUSS ITEMS FOR THE BOARD'S CONSIDERATION

Héctor Delgado presented a variety of concerns for the Board's consideration.

SUB-PART 1. PROPOSED BY-LAWS CHANGE, SECTION 2. QUALIFICATIONS FOR HOLDING SOCIETY POSITIONS CURRENTLY READS: No person may accept a nomination for or hold any office, serve on any standing or temporary committee of the Society for the Study of Social Problems or on the Board of Editors of any periodical publication of the Society who is not a member of the Society.

PROPOSED VERBIAGE: Any individual accepting a nomination, holding an office, or serving on any standing or temporary committee of the Society for the Study of Social Problems, or as editor or member of the Editorial Board of any periodical publication of the Society, must be a current member of the Society and must be committed to the SSSP's purposes and policies, including a commitment to diversity, the Society's policy on conflicts of interest, and the creation of a safe, welcoming, and supportive space for members and staff of the organization, and the staff of the venues at which our meetings are held, as outlined in the Society's Anti-harassment Policy. (To access policy, click here: [SSSP Anti-Harassment Policy.pdf](#).)

**ACTION: The Board approved the above-proposed change to the By-Laws, for consideration of the By-Laws Committee, and subsequently for a vote by the Society membership.**

SUB-PART 2. IF APPROVED, THE FOLLOWING VERBIAGE WILL BE INCLUDED IN THE CHARGE OF EVERY COMMITTEE AND THE BOARD OF DIRECTORS LISTED IN THE OPERATIONS MANUAL.

“In order to protect the integrity of the Society, members of a committee, or the Board of Directors, must disclose any conflict of interest or even the appearance of a conflict of interest to the other members of the committee in any process involving the awarding of funds or anything else of value to an individual or group. The Committee Chair will then discuss the conflict or the appearance of the conflict with the Executive Officer, to determine the appropriate next step, which may be to require said member to withdraw from the process entirely or some portion of the process. Click here to access the policy: [The Society for the Study of Social Problems | The Executive Officer, Administrative Office, and The Board of Directors \(sssp1.org\).](#)”

**ACTION: The Board approved the above-proposed change to the Operations Manual.**

SUB-PART 3. Proposed addition for the Operations Manual:

“All unspent funds will be returned to the Society’s general fund and will not be carried over to next year’s budget.”

If approved by the Board, the following sections are to be removed from the Operations Manual:

IV. A. 4. Lee Student Support Fund Committee. Following the annual meeting, if a qualified applicant returns his, her, or their award money, the unspent funds will be returned to the Society’s general fund, unless the applicant is denied a travel visa. In this case, the award money is carried over to the following year and will be redistributed to the applicant, as long as he, she, or they meet the travel fund guidelines.

IV. A. 5. Lee Scholar Support Fund Committee. Following the annual meeting, if a qualified applicant returns his, her, or their award money, the unspent funds will be returned to the Society’s general fund, unless the applicant is denied a travel visa. In this case, the award money is carried over to the following year and will be redistributed to the applicant, as long as he, she, or they meet the travel fund guidelines.

IV. M. Transnational Initiatives Committee. Following the annual meeting, if a qualified applicant returns his, her, or their award money, the unspent funds will be returned to the Society’s general fund, unless the applicant is denied a travel visa. In this case, the award money is carried over to the following year and will be redistributed to the applicant, as long as he, she, or they meet the travel fund guidelines.

**ACTION: The Board approved the above-proposed changes to the Operations Manual.**

PART C. REQUEST FROM COMMUNITY RESEARCH AND DEVELOPMENT DIVISION FOR A WORKSHOP IN LOS ANGELES

Michele Koontz presented the request on behalf of Thomas Piñeros Shields to hold a one-day workshop on Community-Based Participatory Action Research on August 8, 2022.

**ACTION: The Board approved the request to hold a one-day workshop on Community-Based Participatory Action Research on August 8, 2022.**

PART D. REQUEST FROM ENVIRONMENT AND TECHNOLOGY DIVISION FOR A WORKSHOP IN LOS ANGELES

Michele Koontz presented the request on behalf of Nels Paulson and Clare Cannon to hold a half-day workshop on Professional Development for Early Career Scholars: A half-day workshop to expand integration of Environment and Technology with BIPOC and LGBTQ+ scholarship on August 8, 2022.

**ACTION: The Board approved the request to hold a half-day workshop on Professional Development for Early Career Scholars on August 8, 2022.**

ITEM #17 – UNFINISHED BUSINESS FROM 2021

PART A. REPORT FROM THE AD HOC COMMITTEE: JUSTICE 21 COMMITTEE CHAIR (Formerly ITEM #16 from the 7/30/21 Board Meeting)

Committee Chair Glenn W. Muschert presented the report's highlights, including the impending transition of the Justice 21 Committee into an editorial group under the purview of the Editorial and Publications Committee.

**ACTION: The Board approved the report of the Ad Hoc Justice 21 Committee.**

PART B. Discuss Kauffman Sponsorship Opportunities (Formerly ITEM #18 NEW BUSINESS, Part A from the 7/30/21 Board Meeting)

Michele Koontz reported on an initiative by the Kauffman Foundation to fund a prize related to entrepreneurship, such as a paper award or similar award.

**ACTION: The Board charged Glenn W. Muschert and Ebonie Cunningham Stringer with drafting an application for the grant to the Kauffman Foundation to establish an SSSP award for entrepreneurship.**

PART C. Membership Recruitment and Retention Issues (Formerly ITEM #17 – PART A from the 7/30/21 Board Meeting)

The Board postponed discussion of this item, to be rescheduled for the next Board meeting, tentatively scheduled to occur virtually in November 2021.

PART D. Discuss the Communications Strategy, Planning, and Implementation Proposal (Formerly ITEM #17 – PART B from the 7/30/21 Board Meeting)

The Board postponed discussion of this item, to be rescheduled for the next Board meeting, tentatively scheduled to occur virtually in November 2021.

ITEM #19 – ADJOURNMENT OF THE 2021-2022 BOARD

There being no additional business, President Noreen M. Sugrue adjourned the meeting at 3:39pm.

Minutes respectfully submitted by Glenn W. Muschert, SSSP Secretary