

Call for Papers Frequently Asked Questions

2021 PROGRAM PARTICIPATION SCHEDULE

Extended deadline for submission of papers/abstracts to session organizers or the Program Committee	January 31, 2021
Session organizers start reviewing papers/abstracts on	February 1, 2021
Session organizers must accept or refer all papers/abstracts by	February 15, 2021
Session/paper titles and contact information for each author must be in the Administrative Office by	March 1, 2021
Program Committee makes final placement of referred papers by	March 15, 2021
Program Participants are notified of their program participation by	April 15, 2021
Preliminary program will be distributed to all current members via e-mail by	May 15, 2021
Program Participants must register for the annual meeting by	June 1, 2021
2021 Virtual Annual Meeting	August 6-8, 2021
Deadline for names of session organizers for the 2022 Annual Meeting	September 15, 2021

- **How do I submit my paper or extended abstract?**

Papers or extended abstracts for presentations must be submitted to a virtual session via our online submission process, https://www.sssp1.org/2021_Call_for_Papers, **no later than 11:59 p.m. (Eastern Time) on January 31, 2021**. Once submitted, a paper may not be moved.

- **How many times can I present in a virtual session?**

A participant may appear in the program once as a presenter (**one co-authored paper, or one sole-authored paper, or one sole-authored critical dialogue paper**). A presenting author in a virtual session may also appear on the virtual program as a non-presenting co-author.

Persons who are giving papers or participating in virtual panels or roundtables may not serve as a session organizer or discussant with the following exceptions:

- a. A person may organize a session in which he, she, or they are also making a presentation.
- b. A co-author of a paper whose co-author is a paid registrant may serve as an organizer or discussant in a second virtual session.
- c. All program participants will be notified by the Administrative Office of their program participation by April 15.
- d. All program participants must send a copy of their paper to the session presider and/or discussant by June 30.

- **What is the definition of a presenter?**

Presenters are defined as paper authors, critics, panelists, and discussants.

- **Can I submit an individually-proposed session?**

No. The Program Committee will not be accepting individually-proposed sessions.

- **What does it mean to submit to a “Papers in the Round” session?**

Roundtable sessions are usually comprised of several tables, each with a different theme. Each roundtable consists of 4 to 5 paper presentations and should have an established scholar serving as presider and/or discussant. Discussion proceeds simultaneously at all tables (or virtual rooms). At each table, the discussant leader(s) will introduce the topic and facilitate discussion among all the participants. These are informal opportunities to present and discuss works in progress and are somewhat self-organized. Authors in turn should start out detailing their projects or papers for about 10-15 minutes, after which participants around the table (authors and others) are invited to offer

suggestions, reflect on content, and provide constructive feedback. SSSP **will not** provide equipment (laptop, headsets, etc.) for virtual sessions.

- **What does it mean to submit to a “Critical Dialogue” session?**

Critical Dialogue sessions include short (5 minute) presentations by up to 8 authors followed by facilitated dialogue that critically explores connections among the papers. The audience will have an opportunity to participate in the dialogue as well. Emphasis is placed on exploring interesting connections between papers with a broadly similar theme. This provides the opportunity for both presenters and the audience to make new and deeper connections between their own unique insights and presented ideas. The presider/discussant (same person serves in both roles) plays the important role of moderating and facilitating the dialogue, while making sure that presentation times are followed. SSSP **will not** provide equipment (laptop, headsets, etc.) for virtual sessions.

- **How do I get instructions or more information on the online submission process?**

Instructions are provided on each screen of the online submission process. If you need more information or assistance with this process, please refer to this FAQ document or contact the IT Specialist at ssspit@utk.edu.

- **How do I get more information on the 2021 Virtual Annual Meeting Program?**

Questions relating to the program should be directed to Program Co-Chair Saher Selod, saher.selod@simmons.edu. When sending an e-mail, please place SSSP in the subject line.

- **What is the deadline to submit a paper or extended abstract?**

All papers/extended abstracts must be submitted **no later than 11:59 p.m. (Eastern Time) on January 31, 2021**, in order to be considered for the 2021 Virtual Annual Meeting.

- **Can I submit my paper/extended abstract more than once to different virtual sessions?**

Do not submit the same paper or extended abstract more than once. If your submission is NOT accepted to your 1st choice session, your submission will be forwarded to your 2nd choice organizer. You may appear in the virtual program once as a presenter (**one co-authored paper or one sole-authored paper or one sole-authored critical dialogue paper**).

- **How many papers can I submit to the virtual sessions?**

An author presenting in a virtual session, may appear in the virtual program once as a presenter (**one co-authored paper, or one sole-authored paper, or one sole-authored critical dialogue paper**).

- **Is there a requirement for the length of a paper or extended abstract?**

No, there is neither a minimum requirement nor a maximum limit.

- **What information should be included in an extended abstract?**

To see examples of featured abstracts, go to https://www.sssp1.org/index.cfm/m/569/locationSectionId/0/Featured_Abstracts.

- **If I attach a complete paper, do I also have to submit an extended abstract?**

Yes, an abstract is required even when uploading a complete paper.

- **If I abort the submission process before submitting, is the information I have entered saved, or will I have to start over again?**

You have the option to save information you enter without submitting and return at a later date to edit your paper and author information and complete the submission. However, all papers must be submitted **no later than 11:59 p.m. (Eastern Time) on January 31, 2021**, in order to be considered.

- **I copied my submission from a Microsoft Word document into the extended abstract field, and some of the text is missing. What should I do?**

You may either paste into the extended abstract field (the text box) as plain text, or you may upload a pdf version of your paper. Please note, if you upload a paper, you must enter an abstract in the space provided on the online submission form.

- **What if I cannot find an appropriate session for my paper or extended abstract?**
Look through the Call for Papers sessions and choose a 1st choice session for the closest fit for your paper/extended abstract and then a 2nd choice session for the next closest fit for your paper/extended abstract. Virtual submitters are required to select a 1st choice session and a 2nd choice session; papers not otherwise placed in sessions will be forwarded to the virtual paper repository.
- **What if my 1st choice and 2nd choice sessions have already been assigned the maximum number of papers when I submit?**
No papers/extended abstracts will be assigned until February 1, 2021.
- **When will I be notified if my paper or extended abstract was accepted?**
The Program Committee makes final placement of referred papers by March 15, and all participants are notified about their acceptance by April 15.
- **What happens if my paper/extended abstract is not accepted by my 1st choice session organizer?**
If your virtual paper submission is **NOT** accepted, the 1st choice session organizer will forward your information to the 2nd choice organizer that you selected.
- **What happens if my paper/extended abstract is not accepted by my 2nd choice session organizer?**
If your virtual paper submission is **NOT** accepted, the 2nd choice session organizer will forward the paper to the virtual paper repository where it may be placed in a session by the Program Committee Co-Chairs.
- **Can I submit a paper or extended abstract if I am not currently a member of SSSP?**
Yes. However, acceptance of papers is contingent upon being a current member and registering for the annual meeting. All virtual session participants (except individuals from community, labor, and comparable organizations working on social problems or social justice issues who have been invited to serve on a panel or to make a presentation) must be current members of the Society (you may join upon acceptance of your presentation) and must register (paying the guest registration fee is not acceptable for program participants) for the annual meeting by June 1, 2021. Persons failing to register by June 1 will have their presentations deleted from the program.
- **Can I submit a previously published paper?**
No. Papers are not eligible for presentation or division competitions or awards/scholarships/fellowships if they have been published or accepted for publication before being submitted for consideration.
- **Can I submit the same paper to multiple professional meetings?**
No. Papers are not eligible if they have been presented previously at SSSP or presented or accepted for presentation at other professional meetings, unless they have been revised substantially with new data, findings, or theoretical contributions.
- **Which participants are eligible for an exemption from paying the registration fees?**
All exemption requests must be submitted by May 15. **Please note that foreign scholar exemption requests will not be granted for those attending the virtual conference.** Exemptions from paying registration fees will be considered for:
 - a. Non-students who are unemployed and/or receiving monthly financial assistance to meet living expenses may request a waiver of registration fees to participate on the program;

- b. Individuals from community, labor, and comparable organizations working on social problems or social justice issues who have been invited to serve on a panel or to make a presentation;
 - c. Non-U.S. and non-Canadian scholars residing in economically disadvantaged countries who without these funds would be unable to attend the meeting;
 - d. Co-authors of papers who will not be attending the meeting. One of the co-authors must be a paid registrant. Both co-authors must pay if both expect to attend the meeting; or
 - e. Persons excused by direct request of the Program Co-Chairs
- **When can I register for the annual meeting?**
The registration form will be available in February 2021.
 - **What if I need to make a change to my paper or extended abstract after I have submitted it?**
No changes can be made to a paper or extended abstract once it has been submitted. Please review your information carefully before submitting. Participants whose submissions are accepted will have the opportunity to review and update their paper title and author information before the program is finalized.
 - **How will I know if my paper was submitted successfully?**
Upon successful completion of the submission process, an e-mail acknowledgement will be sent to the person submitting the paper.
 - **If my paper is accepted, can I choose the date/time I present at the annual meeting?**
No. Individual preferences for dates/times for presentations cannot be accommodated. Sessions will be assigned to a day of the conference that works best for the Program Committee and the Administrative Officer, which are charged with ensuring the overall coherence of the program and maximizing the number of sessions and papers included in the program.
 - **Will equipment be provided for virtual sessions?**
No. Virtual participants are solely responsible for internet access, computer or laptop, and any necessary software or programs.
 - **What if my paper is accepted, but due to unforeseen circumstances, I am unable to attend the annual meeting?**
Registration fees will be refunded to persons who notify the Administrative Office that they will not attend the virtual annual meeting **prior to July 15, 2021**. Unfortunately, under no circumstances will SSSP issue refunds for no-shows.
 - **Who should I contact with questions?**
Questions relating to the program should be directed to Program Co-Chair Saher Selod, saher.selod@simmons.edu. When sending an e-mail, please place SSSP in the subject line.