

## **SUMMARY OF 2021/2022 SSSP BOARD OF DIRECTORS' ACTIONS**

### **2021–2022 BOARD OF DIRECTORS MEETING - WEDNESDAY, AUGUST 11, 2021, 11:00AM – 4:00PM (EDT), VIRTUAL MEETING CONDUCTED VIA ZOOM**

**ACTION:** The Board approved forwarding the By-Laws changes approved by E&P Committee concerning restructuring the Justice 21 Group to the SSSP By-Laws Committee for consideration.

**ACTION:** The Board approved the report of the Editorial and Publications Committee.

**ACTION:** The Board approved that committees can hold virtual meetings before the annual meeting, as long as the Committee Chair notifies the Administrative Office, maintains responsibility for scheduling and publicity, and submits attendance and meeting minutes to the Administrative Office after the virtual committee meeting.

**ACTION:** The Board approved limiting the number of paper submissions to two per person, regardless of the submission type.

**ACTION:** The Board approved the Budget, Finance, and Audit Committee's report.

**ACTION:** The Board approved the 2022 proposed budget.

**ACTION:** The Board empowered President Noreen M. Sugrue and the Op-Ed training participants to request a set of suggestions/options from the SSN to continue engagement with op-ed training and programs in 2022.

**ACTION:** The Board approved the report from the Student Representatives of the Board of Directors.

**ACTION:** The Board approved Bill Cabin, the current Co-Chair for the Health, Health Policy, and Health Services Division, to serve on the Committee on Social Action for the 2021-2024 term.

**ACTION:** The Board approved that Divisions can hold virtual business meetings before the annual meeting, as long as the Division leadership notifies the Administrative Office, maintains responsibility for scheduling and publicity, and submits attendance and business meeting minutes to the Administrative Office after the virtual divisional business meeting.

**ACTION:** The Board withdrew support from the Membership and Outreach Committee's initiative to develop a proposal for a blog.

**ACTION:** The Board approved the report from the Chair of the Council of the Divisions.

**ACTION:** The Board charged Executive Officer Héctor Delgado to work with the TIC and TVIC to develop a proposal for a suitable committee structure.

**ACTION:** The Board approved the combined report of the Transnational Initiatives and the Transnational Virtual Initiatives Committees.

**ACTION:** The Board of Directors gives the Nominations Committee permission to conduct their work and meeting(s) via email and within an online meeting platform (e.g., Zoom) before the annual meeting.

**ACTION:** The Board approved the report of the Chair of the Nominations Committee.

**ACTION:** The Board approved the Slate of Nominees for the SSSP 2022 General Election.

**ACTION:** The Board approved Michael Adorjan and Heather Dalmage to serve as Nominations Committee members for the 2021-2023 term.

**ACTION:** The Board approved Glenn W. Muschert and Heather Dillaway as Society Secretary and Treasurer nominees, respectively.

**ACTION:** The Board approved Lauren Eastwood to serve for the 2021-2023 term. Lauren will join Bhoomi Thakore (2020-2022 term), Lydia Hou (2021-2022 term), and Shaonta' Allen (2021-2023 term) to serve on the Committee on Mentorship with the Chair selected by the Committee between the two Board members.

**ACTION:** The Board approved the report of the Committee on Committees, noting that according to SSSP rules, only current Society members may serve.

**ACTION:** The Board approved the job description as presented and to publicize the position opening.

**ACTION:** The Board approved Shirley A. Jackson as a member of the Executive Officer search committee.

**ACTION:** The Board approved the following proposed changes to the By-Laws, for consideration of the By-Laws Committee, and subsequently for a vote by the Society membership.

SUB-PART 1. PROPOSED BY-LAWS CHANGE, SECTION 2. QUALIFICATIONS FOR HOLDING SOCIETY POSITIONS CURRENTLY READS: No person may accept a nomination for or hold any office, serve on any standing or temporary committee of the Society for the Study of Social Problems or on the Board of Editors of any periodical publication of the Society who is not a member of the Society.

PROPOSED VERBIAGE: Any individual accepting a nomination, holding an office, or serving on any standing or temporary committee of the Society for the Study of Social Problems, or as editor or member of the Editorial Board of any periodical publication of the Society, must be a current member of the Society and must be committed to the SSSP's purposes and policies, including a commitment to diversity, the Society's policy on conflicts of interest, and the creation of a safe, welcoming, and supportive space for members and staff of the organization, and the staff of the venues at which our meetings are held, as outlined in the Society's Anti-harassment Policy. (To access policy, click here: [SSSP Anti-Harassment Policy.pdf](#).)

**ACTION:** The Board approved the following proposed change to the Operations Manual.

SUB-PART 2. IF APPROVED, THE FOLLOWING VERBIAGE WILL BE INCLUDED IN THE CHARGE OF EVERY COMMITTEE AND THE BOARD OF DIRECTORS LISTED IN THE OPERATIONS MANUAL.

"In order to protect the integrity of the Society, members of a committee, or the Board of Directors, must disclose any conflict of interest or even the appearance of a conflict of interest to the other members of the committee in any process involving the awarding of funds or anything else of value to an individual or group. The Committee Chair will then discuss the conflict or the appearance of the conflict with the Executive Officer, to determine the appropriate next step, which may be to require said member to withdraw from the process entirely or some portion of the process. Click here to access the policy: [The Society for the Study](#)

[of Social Problems | The Executive Officer, Administrative Office, and The Board of Directors \(sssp1.org\).](http://sssp1.org)"

**ACTION:** The Board approved the following changes to the Operations Manual.

SUB-PART 3. Proposed addition for the Operations Manual:

"All unspent funds will be returned to the Society's general fund and will not be carried over to next year's budget."

If approved by the Board, the following sections are to be removed from the Operations Manual:

IV. A. 4. Lee Student Support Fund Committee. Following the annual meeting, if a qualified applicant returns his, her, or their award money, the unspent funds will be returned to the Society's general fund, unless the applicant is denied a travel visa. In this case, the award money is carried over to the following year and will be redistributed to the applicant, as long as he, she, or they meet the travel fund guidelines.

IV. A. 5. Lee Scholar Support Fund Committee. Following the annual meeting, if a qualified applicant returns his, her, or their award money, the unspent funds will be returned to the Society's general fund, unless the applicant is denied a travel visa. In this case, the award money is carried over to the following year and will be redistributed to the applicant, as long as he, she, or they meet the travel fund guidelines.

IV. M. Transnational Initiatives Committee. Following the annual meeting, if a qualified applicant returns his, her, or their award money, the unspent funds will be returned to the Society's general fund, unless the applicant is denied a travel visa. In this case, the award money is carried over to the following year and will be redistributed to the applicant, as long as he, she, or they meet the travel fund guidelines.

**ACTION:** The Board approved the request to hold a one-day workshop on Community-Based Participatory Action Research on August 8, 2022.

**ACTION:** The Board approved the request to hold a half-day workshop on Professional Development for Early Career Scholars on August 8, 2022.

**ACTION:** The Board approved the report of the Ad Hoc Justice 21 Committee.

**ACTION:** The Board charged Glenn W. Muschert and Ebonie Cunningham Stringer with drafting an application for the grant to the Kauffman Foundation to establish an SSSP award for entrepreneurship.

#### **2021–2022 BOARD OF DIRECTORS ACTIONS - THURSDAY, NOVEMBER 4, 2021 - 11:30AM – 1:30PM (EDT) VIRTUAL MEETING CONDUCTED VIA ZOOM**

**ACTION:** The Board approved the \$3000.00 expenditure to run six sessions by SSN for current SSSP members to participate in Op-Ed Training programs.

**2021–2022 BOARD OF DIRECTORS ACTIONS - MONDAY, JANUARY 31, 2022 - 1:00PM–3:00PM (EST)  
VIRTUAL MEETING CONDUCTED VIA ZOOM**

**ACTION:** The Board confirmed that the SSSP would follow the health and wellness guidelines set by the American Sociological Association.

**ACTION:** The Board approved that *Social Problems* Advisory Members and Members of the Board of Editors will have until March 1, 2022, to join/renew, after which they will be removed from the positions.

**ACTION:** The Board approved that those serving on elected or appointed committees will have until March 1, 2022, to join/renew, after which they will be removed from the positions.

**2021–2022 BOARD OF DIRECTORS ACTIONS - TUESDAY, MARCH 1, 2022, 3:00PM–5:00PM (EST)  
VIRTUAL MEETING CONDUCTED VIA ZOOM**

**ACTION:** The Board of Directors approved the report of the Permanent Organization & Strategic Planning Committee concerning the applicants for Executive Officer, including the selection of candidates and the ranking of candidates.

**2021–2022 BOARD OF DIRECTORS ACTIONS - TUESDAY, APRIL 26, 2022, 2:00PM–4:00PM (EDT)  
VIRTUAL MEETING CONDUCTED VIA ZOOM**

**ACTION:** The Board affirmed that the SSSP would not allow exemptions for COVID-19 immunization requirements.

**2021-2022 SSSP BOARD OF DIRECTORS MEETING ACTIONS - TUESDAY, JULY 19, 2022, 12:00PM – 5:00PM (EDT), VIRTUAL MEETING CONDUCTED VIA ZOOM**

**ACTION:** The Board approved the report of the Treasurer and Investment Advisor.

**ACTION:** The Board approved the 2021 Audit Report.

**ACTION:** The Board charged the Lee Student Support Fund Committee to draft refined criteria for allocating funds for the award, leading to fewer awards that would be more economically impactful.

**ACTION:** The Board charged the 2022-23 SSSP President with drafting a plan for revenue generation.

**ACTION:** The Board charged the incoming Interim Executive Officer and the 2022-23 SSSP President with developing a plan for activity related to the Operating Reserve Policy.

**ACTION:** The Board approved the 2022 amended budget.

**ACTION:** The Board approved the Budget, Finance, and Audit Committee's report.

**ACTION:** The Board approved the addition to clarify that the term "or outdoor" be added to the SSSP's masking policy.

**ACTION:** The Board approved the Executive Officer's report.

**ACTION:** The Board approved the report of the UTK Project Director.

**ACTION:** The Board approved the Editors of *Social Problems* report.

**ACTION:** The Board approved the report of the Committee on Social Media.

**ACTION:** The Board approved the *Social Problems* publisher's report.

**2021–2022 BOARD OF DIRECTORS ZOOM MEETING ACTIONS - WEDNESDAY, JULY 27, 2022, 12:00PM – 2:00PM (EDT) VIRTUAL MEETING CONDUCTED VIA ZOOM\***

\*Note, Actions reported for July 27, 2022, are pending final Board approval, as minutes are circulated and reviewed.

**ACTION:** The Board approved the committee reports without action items in a single vote.

- Part A. Report from the Anti-Harassment Committee Chair
- Part B. Report from the Arlene Kaplan Daniels Paper Award Committee Chair
- Part C. Report from the By-Laws Committee Chair
- Part D. Report on the Committee on Social Action
- Part E. Report from the Doris Wilkinson Faculty Leadership Award Committee Chair
- Part F. Report from the Elections Committee Chair
- Part G. Report from the Erwin O. Smigel Award Committee Chair
- Part H. Report from the Joseph B. Gittler Award Committee Chair
- Part I. Report from the Kathleen S. Lowney Mentoring Award Committee Chair
- Part J. Report from the Lee Founders Award Committee Chair
- Part K. Report of the Lee Scholar Support Fund Committee Chair
- Part L. Report of the Lee Student Support Fund Committee Chair
- Part M. Report from the Thomas C. Hood Social Action Award Committee Chair
- Part N. Report of the Ad Hoc Justice 21 Committee Chair
- Part O. Report of the Ad Hoc Kauffman Foundation Paper Awards Committee Chair
- Part P. Report from the Listserv Moderator

**ACTION:** The Board approved the Report of the Accessibility Committee.

**ACTION:** The Board approved the following change concerning the “While hard copies of the nominated book are preferred, if such is cost prohibitive, we will accept a confidential/not for circulation PDF of the book instead. This will be in consultation with the *Chair*.”

**ACTION:** The Board approved the report of the C. Wright Mills Committee.

**ACTION:** The Board approved the report of the Committee on Mentorship.

**ACTION:** The Board approved a one-year pilot of the graduate student spotlight.

**ACTION:** The Board approved the Report of the Membership and Outreach Committee.

**ACTION:** The Board approved the Report of the Permanent Organization and Strategic Planning Committee.

**ACTION:** The Board approved the following amendments to the Racial/Ethnic Minority Graduate Fellowship Committee application process: 1. To limit the personal statement to 3 pages; 2. To limit the dissertation proposal to 10 pages; 3. To require a table of contents; and, 4. To accept unofficial transcripts.

**ACTION:** The Board approved the report of the Racial/Ethnic Minority Graduate Fellowship Committee.

**ACTION:** In a single vote, the Board approved ITEM #12, Parts A. through E.

Part A. Action Item: Vote on Proposed 2022-2023 Social Problems Advisory Board

Part B. Action Item: Vote on Program Committee Chair's report

Part C. Action Item: Vote on Local Arrangement Committee Chair's report

Part D. Action Item: Vote on Program Committee Chair's report

Part E. Action Item: Vote on Meeting Manager's report

**ACTION:** The Board voted to issue a full refund of registration fees to those requesting one before the close of on-site registration (August 7, 2022), while offering the registrant an option to donate the funds to the SSSP general fund.

### **VOTES CONDUCTED BY EMAIL**

August 20, 2021, the Board approved the July 23rd 2021 Board of Directors Meeting Minutes, the July 30<sup>th</sup> 2021 Board of Directors Meeting Minutes, and the August 5th 2021 Business Meeting Minutes.

August 21, 2021, the Board approved the Labor Studies Division Request to send a Letter of Support for Higher Ed Vision Statement.

September 1, 2021, the Board approved the August 11th Board of Directors Meeting Minutes.

October 19, 2021, the Board approved the Ad Hoc Awards Review Committee's Recommendations.

First Action Item: "The consensus of the ad hoc committee is that only members of SSSP can nominate someone who is or was a past member of SSSP for both awards (Kathleen S. Lowney Mentoring Award and the Doris Wilkinson Faculty Leadership Award)."

Second Action Item: "The consensus of the ad hoc committee is to leave it as it is. We've not had concerns about this until now and part of the professionalization process involves connecting with ones' professors."

Current Verbiage from the Student Application Process that pertains to the letters of recommendation: "Three letters of recommendation addressing the student's work and progress in the program, including one from the student's dissertation advisor, are required. The letter from the advisor should address the financial need of the applicant and should also note that the student will have defended the dissertation proposal and have achieved advanced status in the doctoral program (completed course work, examinations, and approval of their dissertation prospectus) by the end of the Spring 2022 academic year.

Proposed Verbiage from the Student Application Process that pertains to the letters of recommendation: "Three letters of recommendation addressing the student's work and progress in the program, including one from the student's dissertation advisor, are required. A

letter from the dissertation advisor, program chair, or graduate director should address the financial need of the applicant and that the student will have defended the dissertation proposal and have achieved advanced status in the doctoral program (completed course work, examinations, and approval of their dissertation prospectus) by the end of the Spring 2022 academic year.

November 4, 2021, the Board approved the Transnational Initiatives Committee Temporary Leadership Change Request.

November 23, 2021, the Board approved the Minutes from the 11/4/21 Zoom Meeting.

November 24, 2021, the Board approved the revised wording for the C. Wright Mills Award Committee Composition.

December 2, 2021, the Board approved the Annual Meeting COVID Liability Waiver.

January 14, 2022, the Board approved to Extend the Call for Papers Submission Deadlines for the Call for Papers and Student Paper Competitions from 1/15/22 to 1/31/22 (11:59 p.m. Eastern Time).

January 21, 2022, the Board voted to Change the Submission Policy for the 2022 Annual Meeting.

February 9, 2022, the Board approved the 2022 Proposed By-Laws Amendments with Rationale.

Article IV. Section 2. Qualifications for Holding Society Positions

Article VI. Section 4. Names of Standing Committees

Article VI. Section 7. Editorial and Publications Committee

Article VI. Section 32. Justice 21 Committee

Article VI. Section 18. C. Wright Mills Award Committee

February 10, 2022, the Board approved Two Additional Proposed By-Laws Amendments with Rationale.

Article V. Section 1. Composition of Board

Article V. Section 6. Removal of a Board Member

February 15, 2022, the Board approved the Minutes from the 1/31/22 Zoom Meeting.

March 10, 2022, the Board approved the Proposal for an Ad Hoc Kauffman Paper Award Committee and Social Entrepreneurship and Innovation Paper Awards.

March 12, 2022, the Board approved Sarah Jane Brubaker's Proposal regarding knowledge transfer to new Executive Officers.

March 21, 2022, the Board approved the Minutes from the 3/1/22 Zoom Meeting.

April 1, 2022, the Board approved the 2022 Indigenous Peoples' Social Justice Award Nominee - American Indian Studies Department at California State University, Long Beach.

April 4, 2022, the Board approved the Replacement for the SSSP Executive Officer Search Subcommittee.

April 12, 2022, the Board approved the Proposed 2023 Pricing for *Social Problems*.

May 7, 2022, the Board approved the Minutes from the 4/26/22 Zoom Board Meeting.

May 10, 2022, the Board approved the Report of and Recommendations from Interviews with Candidates for Executive Officer.

May 16, 2022, the Board approved the Subcommittee's Recommendations for the Hiring of the New Executive Officer.

May 24, 2022, the Board approved the referral of the Transnational Initiatives Committee's (TIC) Budget Request to the Budget, Finance, and Audit (BFA) Committee.

May 28, 2022, the Board approved Susan M. Carlson's appointment as the Interim Executive Officer beginning on Sunday, August 7, 2022.

June 6, 2022, the Board approved the posting of Resolution 1 – Expression of Gratitude, while the Board voted to request modifications to proposed Resolution 2 - Resolution in Support of Academic Freedom Globally.

June 16, 2022, the Board approved joining Scholars at Risk, without taking Resolution 2 to the membership for a vote.

July 6, 2022, the Board approved two items relating to the Roles and Responsibilities/COVID Protocols.

1. The Executive Officer must be involved in responding to requests for exemptions and other matters related to the COVID Protocol, in consultation with and the approval of the Board, if and when the need for clarification arises.
2. If an individual is fully vaccinated according to CDC guidelines and is ineligible for the booster because of the recency of their second vaccine, they should be allowed to participate in the annual meeting if they can show proof that they received their second vaccine at least 15 days prior to the commencement of the meeting.

July 12, 2022, the Board approved the Executive Officer Search Committee Update/Replacement Appointment.

July 19, 2022, the Board approved the Search for the Next Executive Officer (EO) Announcement; the Composition of the Proposed Annual Review Committee: Vice-President (Chair), Secretary, Chairperson, Council of the Divisions; the Proposed Annual Review Timeline; and, Composition of the Proposed Committee to Draft the Executive Officer Contract: Shirley A. Jackson (Chair), Sarah Jane Brubaker, Susan M. Carlson, Heather E. Dillaway, and Michele Koontz.