

To: Michele Koontz
From: John G Dale
Re: Report from the SSSP Lee Scholar Support Fund Committee
Date: June 27, 2022

The Members of the Lee Scholar Support Fund Committee convened in March 2022 to review the applications that we received, five in all. One of these applications, from Allyson T. Clark, was ineligible because she is a graduate student.

The four eligible candidates were the following:

Eberhard Raithelhuber (Bertha von Suttner Private University in Austria)
Joanna C. Rankin (University of Calgary in Canada)
Alan Santinele Martino (University of Calgary in Canada)
Morena Tartari (University of Southampton in the United Kingdom)

The four eligible candidates combined are requesting a total of \$6,135.29. **This was \$135.29 over our budget.**

One of the candidates (Tartari) had received support from this fund before (\$1,000 in 2018 and \$900 in 2019). All of the candidates had paid their dues and, in our estimation, met the participation and contribution threshold.

We reasoned that our budget could cover *all of the applicants' travel and hotel requests:*

Eberhard Raithelhuber: (airfare: \$1,300; lodging: \$800)
Joanna C. Rankin: (airfare: \$550; lodging: \$657)
Alan Santinele Martino: (airfare: \$400; lodging: \$438)
Morena Tartari: (airfare: \$1098.29; lodging: \$657)

When we examined the request for meal compensation, we found the following:

Eberhard Raithelhuber: \$100
Joanna C. Rankin: \$60
Alan Santinele Martino: \$30
Morena Tartari: \$45
Total: \$235

After weighing four different options, the Committee decided to evenly allocate a food budget of \$25 to each applicant (i.e., \$100 total), cutting the total food budget by \$135. The **total cost** of funding these applicants was **\$6,000.29**. Rather than offering them \$24.93 each for meals to balance the budget, the Chair of the Committee offered to contribute to the Lee Scholar Support Fund the extra \$0.29 exceeding our budget in a emailed memorandum conveying the Committee's decision that was sent to Michele Koontz on March 23, 2022. Michele assured the Chair that 29 cent budget deficit should not be a problem.

On Monday, June 27, 2022, Eberhard Raithelhuber emailed Michele and the Organizer of his SSSP Panel Paul Joosse to inform them that he would not be able to attend the Annual Meeting due to a Covid outbreak in Austria that affected him and his Action Research Summer Camp program that he was running with former SSSP President Corey Dolgon. I was cc'd on the ensuing email exchange. Eberhard has to relinquish the Lee Scholar Support funding that he had been awarded (and that would have been given to him in the form of reimbursements, and was refunded the \$165 he already had paid to attend the Annual Meeting.

Michele informed us that the funding awarded to Eberhard, at that late date, could not be redistributed among the other awardees, *as bank wires had already been sent to the other awardees*. She cited the relevant portion of the by-laws:

"If a qualified applicant notifies the Administrative Officer that he, she or they are unable to attend the annual meeting before award checks are processed, their award money will be redistributed to the remaining qualified applicants. Following the annual meeting, if a qualified applicant returns his, her, or their award money, the unspent funds will be returned to the Society's general fund and will not be carried over to next year's budget."

In other words, because the checks had already been processed (i.e., bank-wired to the other awardees), the Lee Scholar Support Fund was unable to redistribute Eberhard award, money to the remaining qualified awardees. Thus, we request that the unspent funds (\$2,125) be returned to the Society's general fund, and not be carried over to next year's budget.

On July 12, 2022, I received an email from Morena Tartari informing me that she was unable to attend, due to Covid-19 restrictions and other issues. She already had contacted Michele Koontz to arrange the wire transfer to refund the Travel Grant money that we had disbursed to her account. As in the case of Eberhard, we request

that the unspent funds (\$1780.29) be returned to the Society's general fund, and not be carried over to next year's budget.

Thus, in total, we are requesting that \$3905.29 be returned to the Society's general fund, and not be carried over to next year's budget.

Respectfully submitted,

John G. Dale, Chair

Michelle Jacobs, Chair-Elect

Ferzana Havewala