

2024–2025 BOARD OF DIRECTORS ZOOM MEETING MINUTES

TUESDAY, SEPTEMBER 24, 2024, 2:00 PM – 4:00 PM (EDT)

VIRTUAL MEETING CONDUCTED VIA ZOOM

ITEM #1 – CALL TO ORDER AND WELCOME

President Rose M. Brewer called the meeting to order at 2:03 pm.

ITEM #2 – INTRODUCTIONS/ROLL CALL

Members Present:

Rose M. Brewer, President

Sarah Jane Brubaker, President-Elect

David J. Luke, Vice-President

Glenn W. Muschert, Secretary

Heather E. Dillaway, Treasurer

Meghna Bhat, Board Member

Tamara G.J. Leech, Board Member

Barbara Katz Rothman, Board Member

Cameron T. Whitley, Board Member

Shannon K. Carter, *Ex-Officio*, Chairperson, Council of Division Chairs

Noreen M. Sugrue, Chair, 2023-2024 Ad Hoc Meeting Format Committee for the 2028 Annual Meeting

Elroi J. Windsor, Executive Officer

Michele Koontz, Administrative Officer and Meeting Manager

ITEM #3 – ADOPT (REVISE) AGENDA

The Board adopted the agenda as presented.

ITEM #4 – REPORT FROM THE PRESIDENT

Sub-Item A. Update on the Ad Hoc Fundraising Campaign Committee for the SSSP 75th Anniversary Annual Meeting

President Rose M. Brewer reported that the committee is in formation. Dr. Brewer requested recommendations from the Board regarding how to recognize and celebrate the anniversary.

ITEM #5 – UPDATE ON DIVISION REBRANDING AND CONSOLIDATION

Chairperson, Council of the Divisions Chairs Shannon K. Carter reported on efforts to restructure the Divisions. Twelve (12) divisions are likely to stay static. Three (3) divisions are in the process of rebranding or changing names. Six (6) to eight (8) divisions are in the process of merging. The Board also considered a budget request from the newly constituted Gender, Sexual Behavior, Politics, and Communities Division for 2025 and 2026. The Board heard a motion concerning a policy for handling division budgets after division mergers. The proposal was to award newly merged divisions double the regular budget for the first year of the merger, 1.5x the amount for the 2nd year, and have the 3rd year consistent with all divisions' regular budgets. The motion did not pass.

ITEM #6 – UPDATE FROM THE NOMINATIONS COMMITTEE CHAIR REGARDING THE SLATE OF NOMINEES FOR THE 2025 GENERAL ELECTION

Committee Chair Shannon K. Carter described the committee's charge of submitting a revised and transparent slate of nominees. She shared the process they will use to complete this task. The Committee will finalize its slate of nominees for the 2025 General Election shortly after its upcoming October 2 meeting.

ITEM #7 – ANNUAL MEETING UPDATES

Meeting Manager Michele Koontz shared information about the Montréal and Chicago Annual Meetings.

Sub-Item A. Update on the 2024 Annual Meeting–Montréal

Meeting Manager Michele Koontz shared that final registration for the 2024 Annual Meeting in Montréal reached 537 attendees. The hotel bill has arrived and is under review. Although our room pick-up was lower than required by our contract, we avoided attrition charges due to the hotel's occupancy. However, we did not qualify for the 15 complimentary room nights, as we failed to meet the room block requirement, which will have financial implications for the Society. The Annual Meeting Survey report is in progress and will be available soon.

Sub-Item B. Update on the 2025 Annual Meetings–Chicago

Meeting Manager Michele Koontz shared that she and President Rose M. Brewer will conduct the final site visit to the hotel venue in Chicago from October 31–November 2, 2024.

Sub-Sub-Item 1. Discuss and Vote on the Annual Meeting Accessibility Statement – 2025 Proposed Policy

Meeting Manager Michele Koontz suggested that the following verbiage could be struck from the existing Accessibility Statement. "All SSSP Annual Meeting attendees will be required to follow any COVID 19-related protocols mandated by local authorities at the time of the meeting. SSSP strongly recommends that attendees receive COVID19 vaccination in advance of participation and use masks while we are together in Montréal. As you navigate the meeting space, please do your best to help protect all of our colleagues. SSSP may choose to enact stricter protocols should they be warranted by public health circumstances closer to the meeting time." Discussion ensued. The Board tabled this discussion and returned the issue to the Accessibility Committee for further consideration. The Board considered the American Public Health Association's policy as possible example:

"Take reasonable precautions while at the event to prevent the spread of illness including, for example, staying up to date with recommended vaccinations, wearing a mask, minimizing face touching and frequently washing hands."

"Do not attend in-person if you are ill or had recent exposure to a communicable illness such as COVID-19."

ITEM #8 – REPORT FROM THE EXECUTIVE OFFICER

Executive Officer Elroi J. Windsor discussed the process of identifying members of the Ad Hoc Development Committee, including its process.

ACTION: The Board approved five (5) members for the Ad Hoc Development Committee, including Claire M. Renzetti, Erin E. Ruel, David G. Embrick, Stephani Williams, and Becky Pettit.

ITEM #9 – UNFINISHED BUSINESS CARRIED OVER FROM 8/11/24 BOARD MEETING

Sub-Item A. - PART C. Unfinished Business Item from 2023–2024 carried over from the 8/9/24 Board Meeting – ITEM #18. Report from the Ad Hoc Meeting Format Committee for the 2028 Annual Meeting

Committee Chair Noreen M. Sugrue presented the highlights of the report. The Committee recommended the following:

- The meeting should be in person.
- The meeting should be two days.
- The meeting should be held in a smaller and less expensive city. The rank order of the cities suggested by the Committee are: Atlanta, Detroit, Denver, and Minneapolis.
- The first choice is to hold the meeting on a university campus, prioritizing choosing a minority-serving institution; if the university option is not workable, the meeting should be held at a hotel.
- The date should be around ASA's meeting date, with close attention paid to the start date of the Fall 2028 semester.

The Committee also recommended that once the Board votes on the structure of the 2028 meetings, outreach to other organizations (e.g., ABS, SSSI, and SWS) be conducted to determine if they would like to hold their 2028 in-person meeting at the same time and place.

ACTION: The Board approved the report of the Ad Hoc Meeting Format Committee for the 2028 Annual Meeting.

ACTION: The Board approved that the 2028 Annual Meeting will be in person.

ACTION: The Board approved that Meghna Bhat, Sarah Jane Brubaker, and Tamara Leech (Chair) will form an Ad Hoc Committee to take forward the Ad Hoc Committee's recommendations to solidify details for the 2028 Annual Meeting.

Sub-Item B. Request Board's Approval to Create an SSSP Instagram Account
Executive Officer Elroi J. Windsor discussed the need for outreach on Instagram.

ACTION: The Board approved the creation of an Instagram account for the SSSP.

Sub-Item C. Discuss Request for Refunds for Walking Tours Canceled Due to Inclement Weather Conditions

Administrative Officer Michele Koontz discussed that the SSSP issued some refunds for walking tours in Montréal, as there was inclement weather on Friday. The SSSP has no refund policy for walking tours. Discussion ensued.

ACTION: The Board approved a no refund policy for walking tours scheduled during the Annual Meeting.

ITEM #10 – NEW BUSINESS

Sub-Item A. Schedule and Request Items for the Next Zoom Board Meeting

President Rose M. Brewer clarified that the next Board meeting should happen in early October. The Administrative Officer will contact the Board and ask them to complete a When2Meet Poll to identify the day/time of the October 2024 Board Meeting.

ITEM #11 – ADJOURNMENT OF THE 2024–2025 BOARD

President Rose M. Brewer adjourned the Board Meeting at 3:40 pm without remaining agenda items.

Minutes respectfully submitted by Glenn W. Muschert, SSSP Secretary.

ADDENDUM #1 – RECORD OF BOARD ACTIONS CONDUCTED VIA EMAIL SINCE THE AUGUST 11, 2024
BOARD MEETING

ACTION: 9/13/24 – The Board approved the following members to serve on the Nominations Committee. For the 2024–2025 term, Tia M. Dickerson. For the 2024–2026 term, Jamella N. Gow and Watoii Rabii.