

**2025–2026 BOARD OF DIRECTORS ZOOM MEETING MINUTES**  
**MONDAY, DECEMBER 8, 2025**  
**2:00PM–3:00PM (Eastern Time)**

***Item 1. Call to Order and Welcome***

President Sarah Jane Brubaker called the meeting to order at 2:01pm. The meeting convened over Zoom.

***Item 2. Brief Introductions***

Attendees, including officers and board members introduced themselves. The introductions set a collegial tone for the meeting.

Members present:

Sarah Jane Brubaker, President

David G. Embrick, President-Elect

Clare E. B. Cannon, Vice-President

Kasey Henricks, Vice-President-Elect

Felicia Arriaga, Secretary

Heather E. Dillaway, Treasurer

Meghna Bhat, Board Member

Jerome Krase, Board Member

Anthony A. Peguero, Board Member

Janelle M. Pham, Board Member

Claire M. Renzetti, Board Member

Rafia Javaid Mallick , Board Member, Student Representative

Shannon K. Carter, Ex-Officio, Chairperson, Council of Division Chairs

Elroi J. Windsor, Executive Officer

Michele Smith Koontz, Administrative Officer and Meeting Manager

Board Members absent:

Rose M. Brewer, Past-President

Faryal Razzaq, Board Member

alithia zamantakis, Board Member

Natasha Israt Kabir, Board Member, Student Representative

Andrew S. Fullerton, Editor, *Social Problems*

Vote format: (Vote: XX-YY-ZZ) NN, where XX = Yes, YY = No, ZZ = abstain, and NN = no vote.

### **Item 3. Adopt (Revise) Agenda**

No additions were made to the agenda.

**ACTION: The Board approved the agenda as presented. Vote (12-0-0).**

### **Item 4. Discussion on the 2028 SSSP Annual Meeting**

Elroi J. Windsor, Executive Officer, provided an update on the 2028 Annual Meeting plans.

Background: *The American Sociological Association (ASA) has shifted from a virtual to an in-person conference (August 11-15, 2028). The Board previously voted to explore in-person meeting options at Georgia State University in Atlanta while ASA was virtual. We do not yet know what locations ASA is considering and need to reconsider whether we want to continue with our original plan. For reference, the Association of Black Sociologists (ABS) is likely to withdraw from Atlanta for 2028 and instead hold its meeting wherever ASA goes.*

Current Context: Michele experienced delays in obtaining information from Georgia State University. Upon receiving a response from the Conference and Program Services Coordinator, she was informed that the summer conference season concludes on August 1 and that lodging and meeting space are not available after that date. ASA made the decision to move forward with an in-person option, rescinding its previous decision. After a brief discussion, the two action items were voted on.

**ACTION: The Board voted to stop pursuing Georgia State University as a possible location for the 2028 Annual Meeting. Vote (13-0-0).**

**ACTION: The Board voted to explore meeting options based on the city where ASA meets in 2028. Vote (12-0-1).**

### **Item 5. Report from the President**

President Sarah Jane Brubaker provided a report including information about SSSP's first virtual poster mini-conference and a request to support Scholars at Risk.

#### *A. Virtual Poster Mini-Conference March 26-27, 2026*

The SSSP Virtual Poster Mini-Conference will be held on March 26-27 and the deadline to submit is February 15<sup>th</sup>. The request was made for Board members to circulate the Call for Abstracts among students.

## B. *Scholars at Risk*

Scholars at Risk requested our participation in programming for their 25<sup>th</sup> anniversary year (2025-2026). This could be a session at the annual meeting and it was discussed to send the request to division chairs too. More information is available here: <https://www.scholarsatrisk.org/about/>.

### **Item 6. Report from the Executive Officer**

Elroi J. Windsor, Executive Officer, provided an update regarding the *Global Agenda for Social Justice* publication and an information request from Occupational Information Network (O\*NET) Data Collection Program.

#### *A. Discuss Relationship with Policy Press/Bristol University Press (Contract: Global Agenda for Social Justice 3)*

SSSP has had a positive partnership with Policy Press/Bristol University Press for over ten years. Under the original agreement, Policy Press produced the book at no cost to SSSP, and the publication was made freely available on the SSSP website for members. This model has not generated sufficient sales, as the primary target audience already has free access and therefore has little incentive to purchase copies. Policy Press indicated that they may not be able to continue operating under this model and shared alternative arrangements used with similar organizations. Elroi has been discussing these issues with the Budget, Finance, and Audit Committee and Bristol University Press.

#### *B. Occupational Information Network (O\*NET) Data Collection Program, sponsored by the U.S. Department of Labor – Discuss Request*

A detailed request came from *Occupational Information Network (O\*NET) Data Collection Program, sponsored by the U.S. Department of Labor* for access to the names, addresses, and telephone numbers of our members. A brief discussion occurred regarding privacy concerns. The discussion ended with the action below.

**ACTION: The Board voted to list the request from the Occupational Information Network Data Collection Program on the SSSP website. Vote (11-1-1).**

### **Item 7. Annual Meeting Updates**

Michele Smith Koontz, Administrative Officer and Meeting Manager, provided an update on the 2026 Annual Meeting.

#### *A. Update on the 2026 Call for Papers Submissions-New York City*

Vote format: (Vote: XX-YY-ZZ) NN, where XX = Yes, YY = No, ZZ = abstain, and NN = no vote.

To date, we have received 31 submissions. Michele encouraged Board members to continue promoting the Annual Meeting to students and colleagues and to encourage the submission of abstracts or papers. The submission deadline is January 31.

**Item 8. *New Business***

President Sarah Jane Brubaker provided an update for the Board regarding monthly meeting dates for the spring.

*A. Spring 2026 BOD Save-the-Date Monthly Meetings (Thursday from 11:45am-1:15pm (Eastern Time)*

- January 22
- February 19
- March 19
- April 23
- May 21

**Item 9. *Adjournment of the 2025–2026 Board***

President Sarah Jane Brubaker adjourned the meeting at 3:05pm.

Minutes respectfully submitted by Felicia Arriaga, SSSP Secretary.

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**ADDENDUM #1 – RECORD OF BOARD ACTIONS CONDUCTED VIA EMAIL SINCE THE OCTOBER 28, 2025 BOARD MEETING**

ACTION: 10/31/25 – The Board approved the 8/10/25 Board of Directors Meeting minutes (in-person with some virtual via Zoom). (Vote: 16-0-0) 1

ACTION: 11/1/25 – The Board approved the 8/8/25 Board of Directors Meeting minutes (in-person with some virtual via Zoom) and the 8/8/25 Business Meeting minutes (in-person). (Vote: 12-0-0) 4

ACTION: 11/18/25 – The Board approved the Nominations Committee’s report and moving the nominations deadline from June 15 to September 1. (Vote: 14-0-0) 3

ACTION: 11/19/25 – The Board approved that second year members of the Membership & Outreach Committee may serve as Chair, should they wish to do so. (Vote: 17-0-0) 0

Vote format: (Vote: XX-YY-ZZ) NN, where XX = Yes, YY = No, ZZ = abstain, and NN = no vote.

ACTION: 11/24/25 – The Board approved the 2025 proposed by-laws amendments with rationale. These will now be voted on by the membership. (Vote: 16-0-0) 1

ACTION: 12/4/25 – The Board approved the Budget, Finance, and Audit Committee’s recommendations:

- A one-time adjustment of \$2,215 to align the Executive Officer’s salary with the adjustments provided to Administrative Office staff for 2023 and 2024.
  - Establish the Executive Officer’s new base salary at no less than \$32,215 beginning in 2026.
  - Include language in the 2026-2028 contract stating that future salary adjustments will align with those provided to Administrative Office staff.
- (Vote: 16-0-1) 0

Respectfully submitted by Felicia Arriaga, SSSP Secretary.