

**2018-2019 SSSP BOARD OF DIRECTORS MINUTES**  
**THURSDAY, AUGUST 8, 2019**  
**11:45AM – 4:45PM**

ITEM #1 – CALL TO ORDER

Meeting called to order by President Nancy Mezey

ITEM #2 – INTRODUCTIONS

Members Present:

Nancy J. Mezey, President  
Heather M. Dalmage, President-Elect  
Luis Fernandez, Past President  
William D. Cabin, Vice-President  
Daina Cheyenne Harvey, Vice-President-Elect  
Glenn W. Muschert, Secretary  
Maralee Mayberry, Board Member  
Claire M. Renzetti, Board Member  
Deborah A. Potter, Board Member  
Fernando I. Rivera, Board Member  
Sarah Jane Brubaker, Board Member  
Yvonne A. Braun, Board Member  
Apoorva Ghosh, Board Member, Student Representative  
Annulla Linders, Editor, *Social Problems*  
Earl Wright, II, Editor, *Social Problems*  
Kristen M. Budd, Chairperson, Council of the Divisions  
Lauren Eastwood, Chair, Budget, Finance, and Audit Committee  
Héctor L. Delgado, Executive Officer  
Michele Koontz, Administrative Officer and Meeting Manager

ITEM #3 – ADOPTION OF THE AGENDA

Agenda adopted as presented.

ITEM #4 – REVIEW OF THE MINUTES

Secretary Glenn W. Muschert presented the minutes of the 2017-18 Board Meetings, the 2018 Annual Business Meeting, and the 2018-19 Board Meeting.

**ACTION: The Board approved the minutes of the 2017-18 Board Meetings, the 2018 Annual Business Meeting, and the 2018-19 Board Meeting.**

ITEM #5 – PRESENTATION OF THE 2019 GENERAL ELECTION REPORT

Héctor L. Delgado presenting the results of the 2019 General Election:  
President-Elect (2019-2020); President (2020-2021) Corey Dolgon  
Vice-President-Elect (2019-2020); Vice-President (2020-2021) Pamela Ann Quiroz  
Secretary (2019-2020) Glenn W. Muschert  
Treasurer (2019-2020) Susan M. Carlson  
Board of Directors (2019-2022) Giovanna Follo and Bhoomi K. Thakore  
Board of Directors, Student Representative (2019-2021) Melissa R. Maxey  
Budget, Finance, and Audit Committee (2019-2022) David J. Luke  
Committee on Committees (2019-2022) Anthony A. Peguero and Alex Trillo  
Editorial and Publications Committee (2019-2022) David G. Embrick and Shirley A. Jackson

Membership and Outreach Committee (2019-2022) Janelle M. Pham and Stephani Williams  
Membership and Outreach Committee, Student Representative (2019-2022) Carley Geiss  
2 By-Laws Amendments: Approved

#### ITEM #6 – MONEY MATTERS

Part A: LBMC Client Service Communications Letter. This item was rescheduled for discussion during the August 9, 2019 Board of Directors Meeting under ITEM #13 - Unfinished Business from 2018.

Part B: 2018 Audit Report. This item was rescheduled for discussion during the August 9, 2019 Board of Directors Meeting under ITEM #13 - Unfinished Business from 2018.

PART C: 2019 Amended Budget. Lauren Eastwood, Chair of the Budget, Finance, and Audit (BFA) Committee, presented the 2019 amended budget.

**ACTION: The Board approved the 2019 amended budget.**

PART D: 2019 June Balance Sheet. Lauren Eastwood discussed the 2019 June Balance sheet to provide the Board with the most up-to-date financial information available.

PART E: 2019 June Income Statement. The BFA Committee predicts a modest budget shortfall, but affirms that the Society is in good financial health, and that this modest shortfall is not a reason for alarm.

PART F: 5 Year Donations and Expenses Comparison Report for all SSSP Major Awards and Travel Funds. The BFA has detected a financial discrepancy between the donations to fund Society awards, and the funds disbursed for Society awards. Lauren Eastwood discussed the issue. The Board discussed options for solving the issue, and agreed to revisit the issue.

**ACTION: The Board charged the BFA Committee with generating options to reduce the Society budget deficit with an eye toward reduction of the financial deficit generated by Society awards.**

**ACTION: The Board voted to reactivate the Ad Hoc Revenue Generating Committee, to be convened by Héctor L. Delgado. The committee members will include: Yvonne A. Braun, Lauren Eastwood, and Nancy J. Mezey.**

**ACTION: The Board approved the Budget, Finance, and Audit Committee's report.**

#### ITEM #7 – REPORT FROM THE EXECUTIVE OFFICER

Héctor L. Delgado presented the report of the Executive Officer (EO). A number of important issues were handled during the previous year:

- Discussion of staffing in the Administrative Office, with gratitude for support.
- The EO sent letters concerning pressing social issues, including US border policies, policy regarding gender/sex identity, and endorsement of an NWSA statement.
- The EO reported on the resolutions process, including the possibility that the resolutions could attract controversy both from within and outside the organization.
- Regarding the Program and Other Chairs, the EO reports that from time to time, committees are chaired by co-chairs. This typically means extra work on the Administrative Office. The EO and the Administrative Officer have encouraged one of the co-chairs to be the lead person, i.e., that one of the

chairs would be the person with whom we would communicate principally, and therefore this should be formalized and added to the Operations Manual.

- Regarding a Membership Survey. In the fall there will be a membership survey which has generally been conducted every five years, per the Board of Directors.

PART A. Update on conversation with Dr. Jon Shefner regarding our proposal to discontinue the GRA position and in its place to establish a SSSP Graduate Assistantship in the Department of Sociology

PART B. Report from the UTK Project Director

- Regarding the relationship between the SSSP and UTK. The relationship continues, although the contract between the Society and UTK might need to be renegotiated at a future date.

PART C. Update on the OUP Contract

- The status of *Social Problems*. The journal is now ranked among the top 20 journals in the discipline of sociology.

**ACTION: The Board approved the Executive Officer's report.**

ITEM #8 – REPORT FROM THE EDITORS OF *SOCIAL PROBLEMS*

Editor Annulla Linders and Earl Wright, II reported on the status of *Social Problems*. The editorial office has now been located at the University of Cincinnati and has been effective for more than a year. Things are running well and submissions are up. The editorial office has implemented strategies to reduce the time from submission to editorial decision. There is a special issue on work inspired by W. E. B. DuBois planned. There is an issue that allegations have arisen about the integrity of two articles published in *Social Problems*. The editors are monitoring these allegations.

**ACTION: The Board approved the report of Editors of *Social Problems*, including the slate of 2019-2020 Advisory Editors and Student Advisory Editors of *Social Problems*.**

PART A: Report from the Chair of the Committee on Social Media.

*Social Problems* editor Annulla Linders, on behalf of Trenton M. Haltom, presented the report from the Committee on Social Media.

**ACTION: The Board approved the report of the Committee on Social Media.**

ITEM #9 – REPORT FROM OXFORD UNIVERSITY PRESS

Michael Blong, Publisher, Social Science Journals; Brittany Hobson, Assistant Marketing Manager; and Aly Brunson, Publishing Assistant presented the report from Oxford University Press (OUP). The Society is 5 years into publishing the journal with OUP. Circulation is in line with trends observed for other journals. Circulation from 2018 and 2019 YTD information indicate that full-rate institutional subscribers are tending to migrate into consortia agreements. Online access tends to decrease quicker than print access. OUP has a developing countries initiative that works to provide access in low-income countries. Open Access is taking off, especially in Europe, and that is having global effects, although *Social Problems* is not seeing an impact, although this issue may be important to consider for the future. Currently there hasn't been significant uptake of Open Access among authors publishing in *Social Problems*. OUP continues to market the journal and its content, especially via email alert systems and social media. OUP establishes goals and metrics on usage, profile, and citation. In 2018, OUP exceeded the established marketing goals, and the YTD reports indicate that such goals have been met or are on pace to be met by the end of 2019. Notably in 2018, there was an increase of 40% for the email alert registry, compared with 5% for most other journals. In 2019, OUP has been launching virtual issues,

which is a repackaging of previously-published articles. Impact factor increased to 2.789 in 2018 from 2.071 in 2017, although it is noteworthy that popularity of single articles can drive impact factor. This impact factor makes *Social Problems* number 17 out of 148 journals in sociology. For 2020, the page budget for the journal will increase by up to 73%.

**ACTION: The Board approved the *Social Problems* publisher's report.**

ITEM #10 – REPORT FROM THE PROGRAM COMMITTEE CHAIR

E. Brooke Kelly presented the Program Committee Chair's report.

- The Committee noted the assistance of the Administrative Officer and the Assistant to the Administrative Officer in the process.
- There has been enthusiasm for the theme of this year's conference, resulting in a good number of sessions. The Committee Chair reported on the various highlights among the dynamic sessions and events in this year's meetings.
- The Committee brought forward a number of recommendations:
  1. Limit the number of times an author may be listed as a co-author on the program.
  2. Designate Presiders in Critical Dialogue Sessions as Presider/Discussant.
  3. Removing individuals from program earlier for failing to register by the deadline.

**ACTION: The Board approved to limit the number of times a presenter can be listed on the program for a co-authored paper presentation to two times.**

**ACTION: The Board approved that, for Critical Dialogue Sessions, the title of Presider be changed to Presider/Discussant (no exceptions). The same person will serve in both roles.**

**ACTION: The Board approved the Program Committee Chair's report.**

ITEM #11 – REPORT FROM THE LOCAL ARRANGEMENTS COMMITTEE CHAIR

Keumjae Park presented the highlights of the Local Arrangements Committee's report.

**ACTION: The Board approved the Local Arrangements Committee Chair's report.**

ITEM #12 – REPORT FROM THE MEETING MANAGER

Michele Koontz, Meeting Manager (MM), reported on various issues.

- The MM indicated that this year's preparation for the annual meeting has gone very smoothly and everyone was extremely professional.
- Attendance is as expected with c. 995 preregistered attendees. On-site registration will add to this.
- The AO has responded to accessibility requests for the annual meeting, and has provided the maximum accessibility accommodations feasible given Society resources. This year, the Society is able to provide an all-gender restroom, a lactation room, and a comfort zone. This year's meeting also has an area rescue plan for those requiring assistance during meeting hours in the event of an evacuation.
- Catering: The Society will spend c. \$69,000 on food and beverage at this year's meeting.
- The program is available via a mobile app. This year is the fifth time the Society has used a mobile app, with c. 34% of registrants using the mobile app. Others can request printed programs.
- This year, we have a book display from The Scholar's Choice, Bristol University Press and its imprint Policy Press, and PM Press.
- In addition, the Meeting Manager presented the following reports:
  - Current Annual Meeting Registrants and Membership by State/Country
  - Meeting Attendance, 1985-2018
  - Report from The Scholar's Choice

- A recommendation by a Board member of only having union-hotels as tenable options for SSSP future meetings.

**ACTION: The Board reaffirmed the current Society practice to prefer (not require) union properties for sites for annual meetings.**

**ACTION: The Board approved the Meeting Manager's report.**

ITEM #13 – UNFINISHED BUSINESS FROM 2018

There was no unfinished business from 2018.

ITEM #14 – NEW BUSINESS

PART A: Discussion of Resolution Process and Report from the Committee on Social Action Chair. Vice President and Committee Chair William D. Cabin discussed the process, and subsequently presented a proposal for a revised resolution process. Major issues included, 1. the adjustment of dates and deadlines to improve the process, 2. The description of the role of the Council of Division Chairs, and 3. the ultimate voting procedure, particularly verifying eligibility and/or identities of voters. Discussion ensued.

**ACTION: The Board formed an Ad Hoc Task Force on Resolutions Committee to include William D. Cabin, outgoing Vice-President, Daina Cheyenne Harvey, incoming Vice-President, Kristen M. Budd, Chairperson, Council of Division Chairs, Yvonne A. Braun, Board Member, and Héctor L. Delgado (Chair), EO to evaluate the resolutions process, by the end of October 2019, and tasked the committee to make recommendations for a smoother democratic resolutions process that serves the mission of the Society.**

ITEM #15 – ADJOURNMENT OF THE 2018-2019 BOARD

There being no further time, the meeting was adjourned by President Nancy J. Mezey.

Minutes respectfully submitted by Glenn W. Muschert, SSSP Secretary